

**Hooksett Sewer Commission
January 5, 2010
Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Roger Bergeron, Commissioner Raymond Robb, Superintendent Bruce Kudrick and Bethany Hague.

APPROVE & SIGN MINUTES FROM DECEMBER 15, 2009

Commissioner Bergeron made a motion to accept the December 15, 2009 meeting minutes as read. Commissioner Robb seconded. All in favor, motion carried unanimously.

APPROVED AND SIGNED MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT - Guy Beloin – Mr. Beloin submitted his report for the Commissioners to review. He asked the following transfers to be done:

1. Transfer \$29,168.50 from PDIP Account #010 (Bridge Restoration) to the Sewer Checking account for the RT 3A Sewer Repair. Commissioner Bergeron made a motion to transfer the money, Commissioner Robb seconded. All in favor, motion carried unanimously.
2. Transfer \$131,689.49 from PDIP Account #122 (Penta Retainage) to the Sewer Checking account for retainage paid. Commissioner Robb made a motion to transfer the monies, Commissioner Bergeron seconded. All in favor, motion carried unanimously.
3. Transfer \$880,000 from the following accounts for temporary loans to the Sewer Checking account to cover plant expansion Phase 2A construction costs.

a. Capital Replacement PDIP #7	\$150,000
b. Bridge Restoration PDIP #10	\$100,000
c. Sludge Farm PDIP #33	\$130,000
d. Sewer Debt Reserve PDIP #110	\$300,000
e. Plant Expansion PDIP #120	\$200,000
Total	\$880,000

Commission Bergeron made a motion to expend the above funds, Commissioner Robb seconded. All in favor, motion carried unanimously.

Mr. Beloin also submitted a Proforma Cash Flow analysis for the Phase 2A Expansion. Discussion ensued regarding the preliminary report.

SUPERINTENDENT KUDRICK'S REPORT

TRACTOR – Supt. Kudrick asked the Commissioners where the money for the new tractor might come from if the Commission pays for it. At this time, there are not numerous funds in the

budget for the expense. It was decided that Penta would buy the tractor after all, as it was already built into their bid for the plant expansion.

FLOWS – Supt. Kudrick submitted his flow report for 2009. Flows were down from previous years because there were no major rain problems like in previous years.

PLANT – Supt. Kudrick informed the Board that when installing the grit removal system, the water table dropped and the system could not run because there was no suction due to a crack somewhere in the pipe at that level. Dave’s Septic had to come pump out the tanks until the system was back on line.

ROUTE 93 REST AREAS – Supt. Kudrick informed the Board that through an article in the newspaper he found out that the state is considering doing some major renovation and building at the rest areas on 93. It would involve rebuilding the liquor stores and maybe installing a restaurant and/or gas station. No one from the state has contacted the Sewer Commission regarding this project. The Town Administrator Carol Granfield, is the only person the state has contacted about this project, as she was unaware that sewer should also be addressed. She will tell the state representative that someone must come before the Board regarding System Development Fees and Permits. The line that comes from the rest areas also needs to be corrected, as there will be a problem of overrunning it if more usage is introduced to it.

SCHEDULED APPOINTMENTS

There were no appointments.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

NON-PUBLIC SESSION

The Commission did not go into non-public session.

PUBLIC INPUT

There was no public input

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 1:15 PM, Commissioner Robb seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Ray Robb
Clerk