

Hooksett Sewer Commission
June 15, 2010
Minutes

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Raymond Robb, Commissioner Roger Bergeron, and Superintendent Bruce Kudrick.

APPROVE & SIGN MINUTES FROM JUNE 1, 2010

Commissioner Bergeron made a motion to accept the June 1, 2010 meeting minutes as read. Commissioner Robb seconded. All in favor, motion carried unanimously.

APPROVED AND SIGNED MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT - Guy Beloin – Mr. Beloin presented his report to the Commissioners. It included information on PDIP accounts and cash balances. The turnaround time for the SRF loan reimbursements has improved considerably, and the Commission received request #5 on June 2nd and Beth Malcolm informed Mr. Beloin that she was going to try to put request #6 through the system today. Request #7 has also been submitted.

Expansion Summary – \$2,692,000 million has been expended with Penta using \$2,054,000 of that amount, and the retainage being \$228,000 which the Commission has not paid as yet. The engineering fees are up to \$404,000 and the miscellaneous expenses are \$5,014. Penta has submitted two change orders, one for \$8,900 and decrease of \$10,477, which was in regards to the tractor being ordered.

The current estimate for the total project is \$5,848,000. We have been billed for 2.6 million so far and 3.5 million dollars remains to be requested from the SRF. The estimated remainder of funds looks to be \$376,697.00.

Mr. Beloin submitted an Engineering Summary report. He submitted it because \$26,881 has been allocated to the force main for engineering, but there was no money budgeted for this line item. The Commission may need to do an amendment regarding the money needed to pay for this line item if reimbursement does not come from other sources.

Task #7 for initial startup has a budget of \$10,292 but no costs have been allocated to this line item. We are past the point of initial start up, so this money would be free to be used somewhere else.

Plant Expansion Reserve - Currently the Commissions has \$2500 in reserve out of an original \$150,000. Money has been borrowed out of this reserve to adjust cash balances, but Mr. Beloin would like to have more money put in that account at a later date.

SUPERINTENDENT'S REPORT

BULL RUN – Supt. Kudrick has inspected Bull Run and found that they are using plates and utensils and not paper products and plastic-ware. At that time the former owner had come to the Board after the Supt. found out the restaurant had been put in without the Commission's knowledge. After being told that the restaurant would only use paper, the Commissioners waived the grease trap requirement on the condition that if they restaurant ever went to using real dishes and silverware that a grease trap would have to be installed. Supt. Kudrick submitted the minutes from that meeting with that requirement stated. The new owner of the business said that when he bought it two years ago, the restaurant was already using real plates and silverware. However, the need for the grease trap is there, and one must be installed to deal with the grease immediately as they are in violation of sewer ordinances. Supt. Kudrick will be sending a letter to the owner of the restaurant stating that grease traps must be installed for both the meat/deli side as well as the restaurant.

NEW FORMS – Supt. Kudrick gave the Commissioners new forms that he has created to streamline testing results and inspection reports.

REVISED ORDINANCES – Both the Sewer and Sewer Construction Ordinances are in the last stages of revision.

EMPLOYEE REVIEWS – Supt. Kudrick asked if the Board would like him to start using the forms the Town uses for their employee reviews as they are more expanded and updated than the forms the Sewer Commission presently uses. The Commissioners will review the forms and have their comments ready for the next meeting.

RAILROAD – Supt. Kudrick told the Board that Don Graves of Graves Engineering asked if the Board wanted to meet with a representative of B&M Railroad regarding the proposed forced main along the railroad tracks. It was decided that there is still much more information needed before any meeting should be held. The Commission will table this item for a later date.

SCHEDULED APPOINTMENTS

There were no scheduled appointments.

OLD BUSINESS

There was no old business.

NEW BUSINESS

ODOR & NOISE COMPLAINT – Nick Bondari lodged an odor and noise complaint on June 15th. The Board acknowledged his complaint and after inspecting the plant, it was found that the noise was coming from the new compressor. Mr. Bondari told the Board that the noise was unbearable at night, and he had to close his windows to block out the noise. He also complained about an odor he thought was coming from the plant, but neither the Board nor the Superintendent could detect any odor, and could not see how any odor could be coming from the plant at night, as it is shut down. The Board told him that they would see about muffling the noise of the compressor somehow. Mr. Bondari was not pleased with the response, and indicated he might bring suit against the Commission and will consult an attorney regarding the matter.

NON-PUBLIC SESSION

At 1:20 PM Commissioner Bergeron motioned to go into Non-Public Session under RSA 91-A:3II (a). All in favor. At 1:30 the Commissioners came out of non public session. Based on a favorable review during his probationary period as Lab Director, Commissioner Bergeron motioned to approve a 50 cent wage increase for Scott Tremaine. Commissioner Robb seconded. All in favor. Motion carried unanimously

PUBLIC INPUT

There was no public input

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 1:31 PM, Commissioner Robb seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Raymond Robb
Clerk