

**Hooksett Sewer Commission**  
**July 6, 2010**  
**Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Raymond Robb, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague.

**APPROVE & SIGN MINUTES FROM JUNE 15, 2010**

Commissioner Bergeron made a motion to accept the June 15, 2010 meeting minutes as read. Commissioner Robb seconded. All in favor, motion carried unanimously.

**APPROVED AND SIGNED MANIFESTS**

**READ CORRESPONDENCE**

**NOMINATION OF CHAIRMAN** – Commissioner Robb nominated Sid Baines to the position of Chairman of the Hooksett Sewer Commission. Commissioner Bergeron seconded the nomination. So moved.

**FINANCIAL REPORT** - Guy Beloin left his report for the Commissioner's to review. Commissioner Bergeron made motions for the following:

1. Record \$250,000 reserve from fiscal year 6/30/10 due from the Sewer checking account due to the Plant Expansion Reserve PDIP #120 without transferring the cash until after substantial construction completion of Phase 2A.
2. Record \$150,000 reserve from fiscal year 6/20/10 due from the Sewer checking account due to the Sewer Debt Reserve PDIP #110 without transferring the cash until after substantial construction completion of Phase 2A.
3. Record \$37,380.89 reserve from fiscal year 6/30/10 due from the Sewer checking account due to the Capital Replacement Reserve PDIP #7 without transferring the cash until after substantial construction completion of Phase 2A.

Commissioner Robb seconded all three motions. All in favor, motions carried unanimously.

**SUPERINTENDENT'S REPORT**

**EVALUATIONS** – Supt. Kudrick asked the Commissioners if they would like to have him start using the town employee evaluation forms now that they have had time to review them. The Commissioners were in agreement to start using the town forms.

**FLOWS** – Supt. Kudrick submitted his report to the Commissioners. The flows are half of what they were last year at this time, and are the lowest in four years.

**ROUTE 3 MANHOLES** - After being called down last Saturday night to check on backflow problems at the Firebird Hotel, Supt. Kudrick realized that three of the manholes in that area need to be replaced. They will cost substantially more than ones on Route 3A because 2 of the

manholes are in the middle of Route 3. One contractor he spoke to said he would most likely do the work at night as there is less traffic, and with a police detail needed, the cost rises. Supt. Kudrick will ask the contractor that is doing the manholes on 3A if both jobs can be done at the same time and what the pricing would be.

**MUFFIN MONSTER**– Supt. Kudrick told the board that the new Muffin Monster has been installed, but it is much smaller than the old one, and he is getting something in writing from the company stating that it will handle the same amount of material the old one did.

**MIXER TRUCK** – Supt. Kudrick informed the Board that the Dover Wastewater Superintendent called him to ask to borrow the mixer truck because they had an accident at their facility and need it to continue operations. The Commissioners have no problem lending it to him as long as he was aware that any repairs needed after use would be paid for by Dover.

**VIOLATIONS**– The plant had three violations: two (2) for BOD and one (1) ecoli. The ecoli was affected due to work being done on the system that the Lab Director did not know was being conducted at the time the sample was taken. The BOD violations were also due to construction.

### **SCHEDULED APPOINTMENTS**

There were no scheduled appointments.

### **OLD BUSINESS**

There was no old business.

### **NEW BUSINESS**

**DES MEETING** – Representatives from NHDES and Federal DES will be coming on July 16<sup>th</sup> to discuss problems with job classifications.

### **NON-PUBLIC SESSION**

The Commissioners did not go into non-public session.

### **PUBLIC INPUT**

There was no public input

### **ADJOURNMENT**

Commissioner Bergeron motioned to adjourn at 12:55 PM, Commissioner Robb seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Raymond Robb  
Clerk