

Hooksett Sewer Commission
August 17, 2010
Minutes

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Raymond Robb, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague.

APPROVE & SIGN MINUTES FROM AUGUST 3, 2010

Commissioner Robb made a motion to accept the August 3, 2010 meeting minutes as read. Chairman Baines seconded. All in favor, motion carried unanimously.

APPROVED AND SIGNED MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – Guy Beloin submitted his report to the Board that included a summary of cash and NH PDIP balances, FY 2010 Balance Sheets (compared with FY 2009), Profit and Loss Previous Year Comparisons, and FY 2009 Actual Expenses vs. FY 2010 Budget Expenses. The Expansion Summary Report was included as well, and the Board was told that at present the interest rate on most accounts is .21%.

The biggest difference between the two years was the Sewer Use Charges. Although the amount is larger for 2010, the user fees increased during this FY, and actual usage is down from FY 2009. The bottom line is that the income for the plant was adequate for its needs, but down from the previous fiscal year.

Mr. Beloin recommended to the Board that they Capitalize Phase 1 & 2 expansion that has been placed in service to start depreciation in FY 2010. This would not be expending any money, but mainly put the asset on the balance sheet. Commissioner Bergeron made a motion to Capitalize Phase 1 Plant Expansion in the amount of \$776,463.03. Commissioner Robb seconded. All in favor, motion carried unanimously. Commissioner Bergeron made a motion to Capitalize Phase 2 Plant Expansion in the amount of \$6,054,158.32. Commissioner Robb seconded. All in favor, motion carried unanimously.

Mr. Beloin also asked the Board to correct the July 6, 2010 minutes. Under his financial report, motion #3 should have read “Record \$8,212.39 reserve from fiscal year 6/30/10 due to the Sewer Checking account from the Capital Replacement Reserve PDIP #7 without transferring the cash until after substantial construction completion of Phase 2A”. Commissioner Bergeron made a motion to correct the July 6th minutes as such, Commissioner Robb seconded. All in favor, motion carried unanimously.

SUPERINTENDENT’S REPORT

23 VIRGINIA COURT – Supt. Kudrick wanted to make the Commissioners aware that a situation has arisen with a lot on Virginia Court. Originally, the owner of the abutting lot bought 23 to ensure that no building would encroach upon her lot. Now however, she has sold the lot, and it has been found that no services (water or sewer), were ever brought to the lot, as the

developer believed that it was not going to be a buildable lot. The new owner has been made aware of the lack of services.

MUFFIN MONSTER– The Merrimack Street Pump Station is in need for a new machine. R.H. White has quoted one for \$11,786.35. It may actually cost less after it is installed, it depends on some factors, but Supt. Kudrick told them that he does have money in the budget for the equipment. Commissioner Bergeron made a motion to expend \$11,786.35 for the machine. Commissioner Robb seconded. All in favor, motion carried unanimously.

WASTE MANAGEMENT SPILL – Supt. Kudrick was informed by Waste Management on Monday that there had been a spill of the load in Allenstown. The waste slopped over the front of the container going down the hill. It looks like it was driver error, as this problem has never happened since Waste Management began trucking for us. The driver did however follow proper procedure, and informed the Allenstown Police Department of the problem.

OTHER TOPICS – The Commissioners had asked at a past meeting how long the discs in the new IFAS system will last, and Supt. Kudrick found out it is at least 20 years. – Employee evaluations were amended to the Commissioners specifications – If the plant employees were to haul sludge to Merrimack, the truck would need upgrades including over \$1600 worth of tires. – The price for the system to process septage (if it begun to accept it) for the plant is between \$92,000 - \$105,000.

SCHEDULED APPOINTMENTS

UNIVERSITY HEIGHTS – *Atty. Tony Marts, Jeff Byrd, Bill Hall – Greenview Management* – These gentleman came before the Board to update them on what is happening with the University Heights project. The lender foreclosed on the original owner, and Greenview Management has bought the project. Currently there is some construction underway, but on a limited scale. Atty. Marts asked if the units paid for by the original owner were still in good standing and could be held until 2015. As all units have been paid for, the Board informed him that the remaining units for the project are valid, and could be held until 2015. Mr. Hall will contact Linda O’Keefe with the number of units he believes are still owned by the project, and she will compare them with the Commission’s numbers.

OLD BUSINESS

BULL RUN – A certified letter is going to the Bull Run Restaurant regarding the lack of progress in installing a grease trap. They will be given 30 days upon receipt of the notice to meet with the Commission and create a timeline for installation.

NEW BUSINESS

There was no new business

NON-PUBLIC SESSION

The Commissioners did not go into non-public session.

PUBLIC INPUT

There was no public input

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 1: 38 PM, Commissioner Robb seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Raymond Robb
Clerk