

**Hooksett Sewer Commission
October 19, 2010
Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Raymond Robb, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague.

APPROVE & SIGN MINUTES FROM SEPTEMBER 21, 2010

Commissioner Bergeron made a motion to accept the September 21, 2010 meeting minutes as read. Commissioner Robb seconded. All in favor, motion carried unanimously.

APPROVED AND SIGNED MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – Guy Beloin – Mr. Beloin submitted his report to the Board. It included balances for the PDIP, sewer fund and escrow accounts. Currently all income interest is minimal. The first installment for the SDF loan is coming due, and is estimated at \$300,000. Mr. Beloin will give the Board the exact amount when known. The Sewer Commission does have the cash on hand to begin the payments.

Mr. Beloin also submitted the balance sheet as of September 2009 vs. September 2010.

SUPERINTENDENT'S REPORT

NEW MANAGERS BOOT CAMP – Supt. Kudrick informed the Board that there is a year-long course for Wastewater operators that will teach overall plant operations from budgets to maintenance. The boot camp was created because in 10 years, almost all the current superintendents in New England will be retired, and the gap of knowledge between old and new will be a detriment to operations. The course will meet once a month for an entire year. Jon Clark will be attending.

FLOWS – The flows are still quite low despite the rain received. The ground was so parched it absorbed a lot of the water.

SNHU GREASE TRAPS – Since the new cafeteria has been on line with its more efficient grease traps, the amount of grease at Martins Ferry has been cut almost in half.

SSI TRUCK – Dover has returned the truck and thanks the Board for the loan of it during these past few months. Without it, the Dover plant would have been almost shut down. The truck came back nicer than when it left, and Dover put almost \$2000 of parts into it.

PILOT PROGRAM FOR ASH SLUDGE PROGRAM – A letter regarding the pilot program needs to be sent to the state. Mike Rainey from the state has told Supt. Kudrick to be very explicit on how it will be run, and has expressed some doubts about the program. Supt. Kudrick will inform the Board of developments.

SCHEDULED APPOINTMENTS

50 WHITEHALL ROAD – *Joe Wichart* – Mr. Wichart is working with the owner of 50 Whitehall Road in regards to a one unit subdivision of the property. Formerly a commercial business, the property will be reverted back to residential. One plan for the current building is to convert it into two living spaces. He was told that if that was the case, he would have fill out a permit for the unit and pay both the permit fee of \$50 and the System Development Fee of \$3000. Mr. Wichart said he or the owner would inform the Board when/if that plan went through. Regarding the new residential unit on the subdivision, the Board had no problems extending service to the property. Again, the fees would be \$50 and \$3000 for that unit.

WALMART UPDATE – *Steve Decoursey* – Mr. Decoursey came before the Board to update them on any progress Walmart has had regarding extending the sewer to their property located on Route 3A. There has been some work in regards to the pump station needed on the 3A side of the river, but there have been some roadblocks. Chairman Baines informed him that the Board has come to a standstill regarding the pipe from Martin’s Ferry pump station to the plant because of restrictions the railroad has imposed on any pipe running parallel to the railroad tracks. Because they are insisting on a double lined pipe, the cost for the project has risen considerably. The Board has roughly \$700,000 left over from the SRL funds from the state for the upgrades to the plant, and was planning to use this money for the pipe along the tracks. However, the cost will now be almost twice that amount. If funding for the project could be found quickly from businesses that would like to connect to sewer, the \$700,000 could be used for this project. But if additional funding is not found soon, the SRL money will go away once the expansion project ends.

Mr. Decoursey was informed that if Walmart does invest in the pump station on the other side of the river, the existing pipe from Martin’s Ferry could accommodate the additional flow from Walmart ONLY.

1626 HOOKSETT ROAD – *Joe Harnois* – Mr. Harnois came before the Board to obtain capacity for this property. There was supposed to be an easement on the neighbors land to get to the sewer line, but so far no written agreement has been found. The Board had no problems having Mr. Harnois connect to the sewer, provided that a legal, written easement is recorded with the Registry of Deeds and a copy given to the Sewer Commission.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business

NON-PUBLIC SESSION

The Commissioners did not go into non-public session.

PUBLIC INPUT

There was no public input

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 1:20 PM, Commissioner Robb seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Raymond Robb
Clerk