

**Hooksett Sewer Commission
December 21, 2010
Minutes**

The meeting was called to order at 12:00 PM. Present were Commissioner Raymond Robb, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague. Chairman Sidney Baines was excused.

APPROVE & SIGN MINUTES FROM DECEMBER 7, 2010

Commissioner Bergeron made a motion to accept the December 7, 2010 meeting minutes as read. Commissioner Robb seconded. All in favor, motion carried unanimously.

APPROVED AND SIGNED MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – There was no financial report.

SUPERINTENDENT’S REPORT

SOUNDPROOFING – Supt. Kudrick told the Board that the people across the river are not happy with the progress the plant is making to reduce noise. Unfortunately they do not realize that the sound-reducing panels need to be made and certain contractors need to come back to the plant to do all the work needed.

PERMIT FOR STORMWATER DISCHARGE – Now that construction is almost completed, the plant must submit a Stormwater Discharge Plan that is part of the plant’s permit. This one-time only engineered plan shows where all runoff from the plant will go. Graves Engineering submitted the lowest bid for the plan at \$4850. Commissioner Bergeron asked where the money would come from for this report. Supt. Kudrick stated it would come from either the Capital Reserve Fund or System Development Funds. Commissioner Bergeron made a motion to expend \$4850 for the plan to be created. Commissioner Robb seconded. All in favor, motion carried unanimously.

OLD TRACTOR – Supt. Kudrick asked the Board if he had to put the old tractor out to bid as he was not sure if it needed to be. The Board suggested that he contact other departments to see what they had done with used equipment.

SCHEDULED APPOINTMENTS

HERITAGE FAMILY CREDIT UNION – Jason Hill, Holden Engineering – Mr. Hill came before the Board to obtain a letter of available capacity for this project to submit to the Planning Board. The building will be constructed on the site of the parking lot for the former Auto Wholesalers. The property is actually two parcels, with the former sales/service building being on one, and the major parking area the other. Currently there is no sewer service to this parcel, but Mr. Hill believes that a stub may have been installed when the other parcel received sewer. The project would be low flow, with only 6-7 people. However, if there is not a stub at the parcel

along Rt. 3, they might come in from Lindsay Road, and if that happens, they will have to go under the water pipes. Supt. Kudrick told him he would need the plans for that crossing if it came to pass. Mr. Hill was told that the following fees would be assessed:

Permit Fee:	\$ 100.00
SDF:	\$3000.00
Escrow:	\$ 500.00

MAURAI'S PROJECT – Doug MacGuire, Woodland Design Group – Mr. MacGuire came before the Board to give them an overview of a proposed 28 Unit Workforce Housing project that would be constructed behind the existing four lot subdivision on Maurais Street off Mammoth Road. There would be seven (7) four (4) unit buildings. Currently the plan is to utilize a pump system to bring the flow up to the top of Maurais Street. Depending on the location of the pump station, they are looking at either a 600 or 1000 foot run. Supt. Kudrick told Mr. MacGuire that there may be an easement coming out of the back of the Maurais property through 38 Castle Drive. Upon reviewing plans for the project submitted back in 1991, there shows an easement for that piece of property. It is not known if the easement is still valid, but Mr. MacGuire will research it further, as a gravity line without the need for a pump station would help the project considerably. Supt. Kudrick did inform Mr. MacGuire that if there was an easement and the line could be put in, the flow would then go to the Golden Gate pump station, which will need a new generator if more flow is put into it (it currently does not have one). Mr. MacGuire will contact Supt. Kudrick when more information is known. Mr. MacGuire asked that a letter be submitted to the Planning Department stating that capacity would be available for this project, and was told that one would be sent.

50 WHITEHALL ROAD – Norris Viviers – Mr. Viviers came before the Board to ask that the system development and permit fees for the second unit at 50 Whitehall Road be returned as the building has always been two units, one residential, one commercial. Mr. Viviers was told that the property has never been billed for two units, and the Town Assessing Office does not have that property as having two different units in it. Mr. Viviers told the Board that in a Planning Board Meeting in 1994, the former owners had proposed an addition to the building and stated that it was two units, and the former Building Inspector, Ken Andrews was at that meeting and had not objected to that statement. Therefore in Mr. Viviers argument, if the building inspector thought it was two units, then it must be two units. The Commissioners told Mr. Viviers that again, there is no record of two units, and if there were two units, the residential one was most likely illegal, as it was only billed as commercial. Because it was unknown, the supposed existing residential unit has no bearing on the need for this property to be assessed a residential unit and permit fee. Mr. Viviers said he would contact his attorney as to what next steps to take.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

NON-PUBLIC SESSION

The Commissioners did not go into non-public session.

PUBLIC INPUT

There was no public input

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 1:20 PM, Commissioner Robb seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Raymond Robb
Clerk