

**Hooksett Sewer Commission**  
**February 15, 2011**  
**Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague. Commissioner Raymond Robb is on vacation.

**APPROVE & SIGN MINUTES FROM FEBRUARY 1, 2011**

Commissioner Bergeron made a motion to accept the February 1, 2011 meeting minutes as read. Chairman Baines seconded. All in favor, motion carried unanimously.

**APPROVED AND SIGNED MANIFESTS**

**READ CORRESPONDENCE**

**FINANCIAL REPORT** – Mr. Beloin submitted his report for the Commission to review. He also went over the January report with the Commission, as the January 18<sup>th</sup> meeting was cancelled due to weather. The January report included cash balances for all accounts, a comparison of December 2009 vs. December 2010 budgets, and a comparison between the first 6 months of 2011 budget vs. actual expenses. The first loan payment for Phase 2 has been submitted to the state. He told the Commissioners that for Phase 2A, the Commission will have enough money to pay more money up front to the State, which would cut down on the interest charged on the total amount over the life of the loan.

Chairman Baines explained the situation regarding the work on Route 3 that the state is proposing and the expenses that the state is trying to make the Commission be responsible for. He asked Mr. Beloin to find some preliminary sources of money in the budget if this project goes through. Supt. Kudrick brought up the fact that if anything is built on the Merchants property that uses a lot of capacity, the K-Mart pump station will need to be upgraded to handle the flow. As Merchants already has 40,000 gallons of capacity in reserve, it is doubtful that any system development fees will be collected from the new project, adding even more costs to this plan.

Mr. Beloin also submitted some reports for February that included the accounting for all engineering services for Phase 2A and the breakdown of the inter-fund loans in the PDIP accounts.

**SUPERINTENDENT'S REPORT**

**MEETING W/ GRAVES ENGINEERING** – Don Graves will be coming to meet with the Commissioners regarding the incorrect engineering the troughs at the plant. The engineering did not include the water from the clarifier being added into the system, and because of that, there are some major choke points. He will go over plans to correct the problem with the Commissioners at this meeting.

**MERRIMACK DUMPING CONTRACT** – Supt. Kudrick gave the Commissioners the contract with the Merrimack Solid Waste Facility for their review.

**TRUCK SPECIFICATIONS** – Supt. Kudrick told the Commissioners that he is about ready to send out specifications for the new wastewater hauling truck to bid.

**ROUTE 3 REROUTING OF SEWER** – Supt. Kudrick told the Board that Ernie Jeffery from NHDOT called to inform him that sewer pipe can be laid under the culvert along Benton Road. However, the new line would need to start from the pump station, which is over 1100 feet of new line, at least doubling the cost of the original proposal.

**SCHEDULED APPOINTMENTS**

There were no scheduled appointments.

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

There was no new business.

**NON-PUBLIC SESSION**

The Commissioners did not go into non-public session.

**PUBLIC INPUT**

There was no public input

**ADJOURNMENT**

Commissioner Bergeron motioned to adjourn at 1:35 PM, Chairman Baines seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Roger Bergeron  
Acting Clerk