

**Hooksett Sewer Commission
October 4, 2011
Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Raymond Robb, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague.

APPROVE & SIGN MINUTES FROM SEPTEMBER 20, 2011

Commissioner Bergeron made a motion to accept the September 20, 2011 meeting minutes as read. Commissioner Robb seconded. All in favor, motion carried unanimously.

APPROVED AND SIGNED MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – There was no financial report.

SUPERINTENDENT’S REPORT -

BOILER – The boiler is still not working properly, if the doors are closed to the boiler room itself, there is not enough air getting into it to work. Supt. Kudrick has received a quote of \$3100 to fix the problem with a fan, but the problem is fixed as long as the doors are left open. Venting can only be done through the roof, and that creates problems in itself.

PSNH – Chairman Baines asked when PSNH would start dumping. Supt. Kudrick informed him that they believe to start on November 1st. Chairman Baines asked him how long it would be before it would be known if the waste was still in the parameters for Merrimack to begin taking the sludge again instead of having to haul it to Turnkey. Supt. Kudrick informed him that Merrimack wanted three weeks of samples before they would discuss the matter further. Commissioner Bergeron asked if the manhole had been worked on yet at the Industrial Park, and Supt. Kudrick answered that they would begin work sometime this week.

PETERBILT – Supt. Kudrick informed the Board that the truck is now at Donovan’s getting the body installed. It should be delivered within three weeks.

ALARMS – The alarm systems will be done tomorrow, and the high water alarm should be completely installed next week.

SCHEDULED APPOINTMENTS

HEAD’S POND PROJECT – David Campbell & Ron Breton – The gentleman came before the board to give an update on the project. It has been approved by the Town and they are ready to proceed. With Phase 1 of the project, some updates are needed for the Merrimack Street Pump station to handle the flow. Regarding Phase 2, both Head’s Pond and University Heights will need to upgrade the line from Bert Street to Thompson Avenue for their projects. The understanding had been that if Head’s Pond was ready to begin their Phase 2 they would do the upgrades to the lines, then University Heights would reimburse that project as it came on-line, or

visa versa. Chairman Baines asked what would happen if someone went over the amount of units originally agreed on, and Mr. Campbell stated that at least for their project, the amount of units would stay at the amount given prior to the expansion. Chairman Baines stated that he didn't want the Sewer Commission to be in the middle of any disputes in this matter. Mr. Campbell stated that to avoid that everything would be in writing. The role he would like the Commission to play is ensuring that whichever project came on line second has paid the first the whole amount due to it before the Commission signs off on the project. They had had a similar agreement with the water department that was crucial in them being reimbursed by the company that took over the University Heights project. The agreement would include the following:

1. Improvements at the Merrimack Street Pump Station
2. Determine the exact amount of units that will force the need to expand Bert Street/Thompson Avenue.
3. What would trigger improvements
4. How to apportion the cost
5. Costs for engineering and laying of the extra pipe that would be needed for the Head's Pond project only.

Mr. Campbell stated that they would try to meet with Greenview Builders to start preliminary talks regarding this project, and then both should come and meet with the Board.

NON-PUBLIC SESSION

At 12:55 PM Commissioner Robb motioned to go into Non-Public Session under RSA 91-A:3II (a) and (e). Commissioner Bergeron seconded. All in favor. At 1:54 the Board came out of Non-Public Session. No decisions were made.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Commissioner Raymond Robb officially resigned his position of Sewer Commissioner effective at the end of this day. He nominated Frank Kotowski to fill the remainder of his term. Commissioner Bergeron seconded the motion. Chairman Baines thanked Commissioner Robb for his service to the Board.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 1:55 PM, Commissioner Robb seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Roger Bergeron
Acting Clerk