

**Hooksett Sewer Commission**  
**October 18, 2011**  
**Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague.

**APPROVE & SIGN MINUTES FROM OCTOBER 4, 2011**

Commissioner Bergeron made a motion to accept the October 4, 2011 meeting minutes as read. Chairman Baines seconded. Commissioner Kotowski abstained. All in favor, motion carried.

**APPROVED AND SIGNED MANIFESTS**

**READ CORRESPONDENCE**

**FINANCIAL REPORT – Guy Beloin** – Mr. Beloin submitted his report to the Commissioners for their review. It included PDIP cash balances up until August 31<sup>st</sup> (he had not received September statements as yet). Currently the balance is around \$1,866,000, with \$290,000 of that being System Development Fees. Currently the interest is negligible on all accounts. The balance of the amount includes capital replacement, debt reserve, Penta retainage, and the remainder of the disk clean-up funds.

At present, the sewer debt reserve is close to what is needed to begin paying back both loans. The amount needed on the first loan is known, but Mr. Beloin is waiting on the state for the exact amount for the second.

A Phase 2A expansion summary was included with his report. It showed the total recorded costs up to August 21, 2011 of the project. Currently the cost is at \$6,116,579.68. After including expected bills that will be received, there is an expected \$90,000 surplus. However, that does not take into account remedial measures needed at the plant to ensure another disk incident does not occur. Graves Engineering has given a preliminary estimated cost of that work, but some items on it have been rescinded or could be changed so the exact cost is not known, but could be roughly \$600,000.

Mr. Beloin also included his actual vs. budget report for the first three months of fiscal year 2012. Currently most line items are in line with the budget. The exceptions are water and electricity which is due to the processes at the plant. A comparison with the same period last year showed that the profit line has not changed significantly from the two years. Expenses are higher, but within expected parameters. The sludge handling expenses have gone down significantly from last year due to the ability to truck most of the sludge to Merrimack.

**SUPERINTENDENT'S REPORT**

**BOILER** – The boiler is still having problems. Chairman Baines told Supt. Kudrick that if they need to replace it they should before the warranty expires.

**Ph** – They are still having problems with the Ph levels at the plant. They tried using caustic soda, which did solve the problem, however the cost of using it is prohibitive. Krueger suggested using Mag Hydroxide, but again it comes in 275 gallon drums that can freeze in the winter. To use it would mean building pump mechanism that would dispense it and would have to be heated to prevent freezing.

Supt. Kudrick has talked to Jeff Andrews at DES, and talked about what the process was to have the plant classified at a Ph level of 6.0 instead of 6.5. It would involve a lot of paperwork and some testing, but it would solve the problem of the Ph without added costs. Chairman Baines told him to go ahead with that process.

**MIXERS** – Supt. Kudrick informed the Board that he lost another mixer in the BNR tanks. This would be the 6<sup>th</sup> one that they have gone through this year. The problem seems to be that to be able to obtain these mixers and keep them “American made”, they basically were disassembled and then reassembled by someone in the US. This has compromised their integrity and therefore they fall apart. It was decided to find the best mixer regardless of origin and use them once the project is completed.

**K-MART** – The state will begin work on the sewer line starting November 1<sup>st</sup>. The work will be done at night. Chairman Baines asked who was picking up the tab for all the work, and Supt. Kudrick told him the state was.

## **SCHEDULED APPOINTMENTS**

### **NON-PUBLIC SESSION**

At 1:05 PM Commissioner Kotowski motioned to go into Non-Public Session under RSA 91-A:3II (a) and (e). Commissioner Bergeron seconded. All in favor. At 1:50 the Board came out of Non-Public Session. No decisions were made.

### **OLD BUSINESS**

There was no old business.

### **NEW BUSINESS**

Chairman Baines made a motion to hire Stuart Bennion as the Grade 1 Operator in Training. Commissioner Kotowski seconded. Commission Bergeron strongly objected to hiring Mr. Bennion. Motion carried two to one to hire Stuart Bennion. Commissioner Bergeron made a motion to hire Andrew Magoon. The motion was not seconded. Motion failed.

### **PUBLIC INPUT**

There was no public input.

### **ADJOURNMENT**

Commissioner Bergeron motioned to adjourn at 1:53 PM, Commissioner Kotowski seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski  
Clerk