

# **Hooksett Sewer Commission**

**November 1, 2011**

## **Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague.

### **APPROVE & SIGN MINUTES FROM OCTOBER 18, 2011**

Commissioner Bergeron made a motion to accept the October 18, 2011 meeting minutes as read. Commissioner Kotowski seconded. All in favor, motion carried.

### **APPROVED AND SIGNED MANIFESTS**

### **READ CORRESPONDENCE**

**FINANCIAL REPORT** – There was no financial report.

### **SUPERINTENDENT'S REPORT**

**POWER LOSS PROBLEMS** – Due to the weather, the Golden Gate Pump Station was once again shut down due to lack of power. Pump trucks were used to empty it, and the estimated cost of the pumping is \$2600. There is no generator at the station as before it did not seem a necessary cost. But as the station has been down 4 times since 2008, it now looks like it is time to install one. Commissioner Kotowski asked how much one would cost, and Supt. Kudrick replied that it could be about \$20,000. The Commission told Supt. Kudrick to get pricing options and bring them to the next meeting.

On a similar note, Supt. Kudrick asked for \$1200 to set up a generator for the office, as it was not able to open on Monday due to lack of power. He was given permission to do so.

Some of the equipment did not start up when the generator activated. These problems have been relayed to Steve Sylvan, who will add them to the punch list.

**MCDONALD'S** – Supt. Kudrick informed the Board that he had noticed that the K-Mart pump station had almost doubled the amount it had been pumping. When he checked manholes, he saw a large amount of water in the pipes. Upon hiring a tv crew, he found that the leak was coming from McDonalds and the facility was not even on line yet. It was found that the pipe that led out from McDonald's had been cut and by the Town's (Stan Tec) order because spacing issues, and the fix was leaking. Originally, Supt. Kudrick was not going to allow them to open until the problem was fixed, but after receiving a letter stating that they would fix the problem within 30 days, and a check for \$2500 for escrow, he did allow them to open. Chairman Baines asked that Supt. Kudrick investigate why StanTec ordered the pipe to be cut without informing the Sewer Commission.

**PSNH DUMPING** – PSNH has projected that they will begin dumping on November 21<sup>st</sup>. Ron Breton has informed Supt. Kudrick that the plant may be contacted by an environmental group that is trying to find out where all the product is being trucked to.

## **SCHEDULED APPOINTMENTS**

**HALIFAX ENERGY – Howard Plante** – Mr. Plante came to the Board to go over past electric bills, and discuss future savings the Commission could expect by using Halifax Energy. Discussion centered around how the pricing for electricity happens through Halifax, and how the projections of savings are calculated. Mr. Plante will also discuss billing with Linda O’Keefe, Office Manager, about ways to break out the energy use per pump station.

## **NON-PUBLIC SESSION**

The Commission did not go into non-public session.

## **OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

**PERSONNEL PLAN** – Linda O’Keefe gave a copy of the revised personnel plan to the Commissioners for their review. The Commissioners went over the major changes and discussed various sections. They will review it further and bring any questions they may have to the next meeting.

**INSURANCE** – Linda O’Keefe explained that the Town changed the health insurance prescription coverage, which will go into effect January 1, 2012. They also increased the yearly stipend given to employees who choose not to take the Town’s insurance. The stipend will go from \$1200 to \$2400 per year. The Board was asked if they would agree to the same increase for the Sewer Commission employees who opt out of the Town’s insurance.

Commissioner Kotowski made a motion to increase the stipend from \$1200 to \$2400. Commissioner Bergeron seconded. All in favor, motion carried unanimously.

## **PUBLIC INPUT**

There was no public input.

## **ADJOURNMENT**

Commissioner Kotowski motioned to adjourn at 2:55 PM, Commissioner Bergeron seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski  
Clerk