

Hooksett Sewer Commission
April 17, 2012
Minutes

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague. Commissioner Frank Kotowski was excused.

APPROVE & SIGN MINUTES FROM APRIL 3, 2012 AND CONFERENCE CALL MINUTES FROM APRIL 5, 2012.

Commissioner Bergeron made a motion to accept the April 3, 2012 as read. Chairman Baines seconded. All in favor, motion carried unanimously. Commissioner Bergeron made a motion to accept the April 5, 2012 conference call minutes as read. Chairman Baines seconded. All in favor, motion carried unanimously.

APPROVED AND SIGNED MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – *Guy Beloin* – Mr. Beloin submitted his quarterly report to the Commissioners. It included the balances in the PDIP accounts. The Penta Retainage account is currently \$249,491.49 but should be 287,855.73 for unbilled amounts. Commissioner Bergeron made a motion to transfer \$38,364.24 from the Sewer Checking account to the Penta Retainage PDIP account #NH 01-0676-0122. Chairman Baines seconded, all in favor. Motion carried unanimously.

The report also included balances of cash on hand in the sewer checking account, SDF funds, and Escrow fund. There was also a comparison between the first nine months of the 2012 budget versus the same time period of 2011. Additionally, the profit and loss actual vs. budget for first nine months of the 2012 budget showed that most line items are being used as expected, with the exception of water and vehicle maintenance.

There was discussion about what line item legal fees should be taken out of. Mr. Beloin stated that all expenses that are attributed to the disk incident should be coming out of the Disk Clean Up line item until all monies are expended, to making it easier to track monies used and reimbursed. Commissioner Bergeron made a motion to pay \$5000.00 towards attorney fees from the disk clean up line item. Chairman Baines seconded. All in favor, motion carried unanimously.

SUPERINTENDENT'S REPORT

PANEL DISCUSSION AT DES – Supt. Kudrick will be participating a panel discussion regarding the aftermath of the disk incident at NH DES on June 26, 2012. The panel will be focusing on what steps were taken after the incident occurred, as in coordination of clean-up efforts with towns effected by the disks and agencies contracted for clean up.

EXIT 10 & 11 DISCUSSION– Supt. Kudrick will be meeting with Joanne Duffy from Planning, and Leo Lessard from Highway regarding possible ways of sewerage exit 10 and 11.

CDL LICENSE REQUIRMENTS – Supt. Kudrick has been trying to receive a consistent answer from DMV regarding whether or not Municipal employees are required to have a medical card. Other towns have called the state regarding this issue, and have been given varying answers to the question. Supt. Kudrick is sending a letter to the state to get clarification on the matter.

K-MART WORK – Audley Construction has now twice scheduled major work without any notification to the Sewer Department or Graves Engineering. Supt. Kudrick will be tell them that if it happens again the job will be shut down.

SCHEDULED APPOINTMENTS

There were no scheduled appointments.

NON-PUBLIC SESSION

The Commission did not go into non-public session.

OLD BUSINESS

BERRY HILL REDUCTION OF BOND – StanTec was consulted regarding reduction of the Bond for Berry Hill. They have recommended only a \$22,000 reduction, not \$180,000. The Commission will give Thibault Construction time to reply to this recommendation, so it will table the final decision until the next meeting.

NEW BUSINESS

There is a 10:00 AM Conference call with Kruger and company on Thursday, April 19th.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 1:35 PM, Chairman Baines seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Roger Bergeron
Acting Clerk