

**Hooksett Sewer Commission**  
**May 1, 2012**  
**Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague. Commissioner Frank Kotowski was excused.

**APPROVE & SIGN MINUTES FROM APRIL 17, 2012 AND CONFERENCE CALL MINUTES FROM APRIL 19, 2012.**

Commissioner Bergeron made a motion to accept the April 17, 2012 as read. Chairman Baines seconded. All in favor, motion carried unanimously. Commissioner Bergeron made a motion to accept the April 19, 2012 conference call minutes as read. Chairman Baines seconded. All in favor, motion carried unanimously.

**APPROVED AND SIGNED MANIFESTS**

**READ CORRESPONDENCE**

**FINANCIAL REPORT – There was no report.**

**SUPERINTENDENT’S REPORT**

**KRUGER** – Supt. Kudrick informed the board that Kruger has not sent any information regarding the inserts, sparges, etc. to any of the interested parties. This subject should be brought up at the next conference call.

**BAR RACK** – Supt. Kudrick asked for a motion to expend an estimated \$30,000 on the bar rack that Kruger wants installed. It can be in within 3-4 weeks. Commission Bergeron made a motion to expend the money, Chairman Baines seconded. All in favor, motion carried unanimously.

**FIRE ALARM SYSTEM**– Supt. Kudrick informed the Board that the fire alarm is now fully installed at the plant. However, the fire department has taken all the keys for the alarm, meaning that once it goes off, there is no way for him to shut it down, even if it something minor like smoke from burnt food. Chairman Baines asked him to have someone from the Fire Department come to the next meeting and explain why this is the policy.

**DAY TANK** – The starter is being replaced in the tank, but now it looks like there may be a problem with the motor. Cement dust may be clogging the motor, as workers were cutting cement around the motor after it was installed. Supt. Kudrick will be getting a price for a new motor soon.

**LCS CONTROLS** – LCS will be coming back to the plant to do some more work. Supt. Kudrick told the Board that he would like to have them install alarms at the pump stations, as there were not included in the original specifications. The parts and labor would be about \$2600. Commissioner Bergeron asked what line item would that come out of, and was told plant maintenance.

**K-MART PUMP STATION** – The pump station had a power failure, and has been continuing to blow fuses and relays. The problem is being caused by parts that cannot take fluctuations in voltage. The will have to install soft starts to fix the problem.

The representative from DOT has asked Supt. Kudrick if he had a problem with the state moving the generator at the location as it would fix some of the problems they are having at the site. Supt. Kudrick told them that he suggested that a number of years ago, but the state did not want to bother with the project. The representative will be making it a recommendation in his report. Supt. Kudrick was asked what cost would the Commission incur with the project, and Supt. Kudrick stated that the Commission would have to pay to move the generator, and then hook it up to the natural gas line that the state would leave a line for.

## **SCHEDULED APPOINTMENTS**

There were no scheduled appointments.

## **NON-PUBLIC SESSION**

At 12:55 PM Commissioner Bergeron motioned to go into Non-Public Session under RSA 91-A:3II (a). All in favor. At 1:15 PM the Commissioners came out of non public session. No decisions were made.

## **OLD BUSINESS**

**BERRY HILL REDUCTION OF BOND** – There has been no response from Vincent Iacozzi regarding StanTec's recommendation to reduce the Berry Hill Bond by only \$22,000, and not the \$180,000 as requested. Commissioner Bergeron made a motion to table the Berry Hill Bond reduction until further notice. Chairman Baines seconded. All in favor, motion carried unanimously.

**VILLAGE WATER BILLS** – After an intense review of the Village Water Precinct Bills for three of the plants water meters, major errors have been discovered regarding how the plant was charged. Due to issues with incorrect readings attributed to roll over readings (when the dials on the meters flip over to begin at 0 again) the plant has been overcharged at a high rate on all three meters. However, it was also found that meter readings were switched for two of the meters as well. All told, the overages charges are an estimated \$49,000.00 dollars. Bethany Hague and Supt. Kudrick will be contacting the Village Precinct to discuss the matter.

## **NEW BUSINESS**

**NEW HIRE** – The Board has made an offer of employment to Leo Lavin. It was decided that upon successful completion of his probationary phase, Mr. Lavin will be given a fifty cent raise, and after one year of employment another 50 cent raise.

## **PUBLIC INPUT**

There was no public input.

**ADJOURNMENT**

Commissioner Bergeron motioned to adjourn at 1:16 PM, Chairman Baines seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Roger Bergeron  
Acting Clerk