

Hooksett Sewer Commission
July 17, 2012
Minutes

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague.

APPROVE & SIGN MINUTES FROM JULY 3, 2012 COMMISSION MEETING

Commissioner Bergeron made a motion to accept the July 3, 2012 as read. Commissioner Kotowski seconded. All in favor, motion carried unanimously.

APPROVED AND SIGNED MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT - There was no financial report.

SUPERINTENDENT'S REPORT

Measuring of the Tanks – As discussed in a conference call with Kruger, Supt. Kudrick has been measuring the tanks hourly to see what the baseline for regular operation is. He has been seeing a huge difference in the levels, with 2.8 million coming through the system, it is backing up 7 inches. The nitrate pumps are getting plugged up with rags, and the screens are not making any difference. He has been sending all the information to Kruger for their review.

Meeting with DOT – Supt. Kudrick will be meeting with representatives from DOT to make up a punch list for the K-Mart pump station.

Park Place Motel – The section of the property that has sewer is no longer usable as there are two breaks in the line. Everyone has been evicted from that section.

SCHEDULED APPOINTMENTS

RETURN OF PARTIAL RETAINAGE – *Dave Williams, Penta Corp* – Mr. Williams came before the board to ask for a partial release of retainage funds for the Phase 2 expansion. There would be no warranty issues as all warranties have now expired. This retainage is for work done mostly from the subcontractors, and would not affect the Kruger retainage. As the IFAS part is not being fixed anytime soon, Mr. Williams would like to get the subcontractor part of the project closed out, but obtaining these funds would not closed out that contract with the Commission. Currently there is \$287,856.13 left in the retainage. \$195,632.50 is the amount of Kruger's retainage, and Mr. Williams was asking for the remaining \$92,223.63 to be released. Commissioner Bergeron made a motion to release \$92,223.63 to Penta Corporation. Commissioner Kotowski seconded. All in favor, motion carried unanimously.

ROUTE 3 WIDENING – Don Lyford, Lennart Suther & Jarrett Roseboom - NH DOT –

These gentlemen came before the board to discuss the costs the Commission will incur when the state begins its widening project as some of the sewer lines are in the easement. The Commission was told that the state would like to go out to bid by August. That would mean that the total costs and engineering would need to be done by the Commission for that to happen. Mr. Suther told the Commission that an estimated \$40,000 would be covered by grants from the state. There were three cost options given to the Commission for review. One included everything needed for the project, with all equipment and such being provided by the contractor and paid for by the commission, and then two other “partial” construction options, with the Commission supplying some of the materials, equipment and labor. The state then went over payment schedule options: payment in full up front, ½ payment at bid ½ payment at beginning of construction, and an option to pay in three installments. There also would be no interest charged with any of the payment options. The Commission told the state that the 1/3rd payment schedule would be best for them, as well as one of the “partial” construction cost options. The exact cost will be known once all the engineering is done, but with the grants and materials and such the Commission would provide, the estimated costs to the Commission would be roughly \$80,000.

NON-PUBLIC SESSION

At 2:00 PM Commissioner Bergeron motioned to go into Non-Public Session under RSA 91-A:3II (a) to discuss personnel issues. All in favor. At 2:55 the Commissioners came out of non- public session. There were no decisions made.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 2:57 PM, Commissioner Kotowski seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski
Clerk