

**Hooksett Sewer Commission**  
**January 7, 2013**  
**Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, and Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague.

**APPROVE & SIGN MINUTES FROM DECEMBER 18, 2012 COMMISSION MEETING**

Commissioner Bergeron made a motion to accept the December 8, 2012 as read. Commissioner Kotowski seconded. All in favor, motion carried unanimously.

**APPROVED AND SIGNED MANIFESTS**

**READ CORRESPONDENCE**

**FINANCIAL REPORT** – There was no financial report.

**SUPERINTENDENT’S REPORT**

**FLOWS FOR 2012** – Supt. Kudrick distributed the flows information to the Commissioners. 2012 was an extremely dry year, with 700,000 gpd being the highest recorded level.

**FENCING AT MERRIMACK ST. STATION**– Supt. Kudrick received a quote from Blue Ribbon Fence to replace the existing fence and gate at the station as well as put plastic weaving in the chain link. The total cost would be \$3688.00. Commissioner Kotowski made a motion to expend the monies, Commissioner Bergeron seconded. All in favor, motion carried unanimously. Chairman Baines asked that a letter be sent to the Heritage Commission to tell them about the improvements to the station.

**FUEL PRICES**– Supt. Kudrick has received the contract price for automotive fuel from the state. It will be \$3.12/gallon, much lower than expected.

**UNIVERSITY HEIGHTS** – The first of the apartments should be on-line by the end of this month.

**SCHEDULED APPOINTMENTS**

**LEO LESSARD** – Supt. Kudrick asked Mr. Lessard to come and discuss some topics that he (Supt. Kudrick) thought might be of interest to the Board. The first was regarding stormwater for Hooksett. The RSAs put the maintenance of the storm water drains, discharges etc, in the wastewater section. However, the Sewer Commission does not have to be concerned with storm water, as there are no combined sewers in the town. Mr. Lessard is well versed in the monitoring and maintaining of the storm water drains, and will continue to oversee that area.

Mr. Lessard wanted to let the Commissioners know that there will be extensive work performed on Hale Avenue in the spring because of drainage issues. Mr. Lessard informed them that if there was any sewer work that the Supt. thought needed to be done, he was more than willing to perform the tasks while the road was under construction. This could include adding stubs to tie into any roof

drains to storm water lines that may be located on Hale Avenue properties. Supt. Kudrick suggested that smoke testing be done on any suspect drains to see which properties had illegal ties to the sewer system so that they could be fixed properly.

The last topic Mr. Lessard covered was the possibility of hiring a Town Engineer to perform plan reviews and inspections. The Engineer salary would be paid from contractor fees and the like, and could help save the Town and Sewer Commission a large amount of money that is now going to different engineering firms.

### **NON-PUBLIC SESSION**

The Commission did not go into non-public session.

### **OLD BUSINESS**

There was no old business.

### **NEW BUSINESS**

Supt. Kudrick informed the Commissioners that Dave Williams at Penta Corp. is retiring at the end of January.

The next Commission meeting will be held on January 28<sup>th</sup> instead of January 21<sup>st</sup>, as it is a holiday. The February 18<sup>th</sup> will be moved to February 25<sup>th</sup> due to the President's Day holiday.

### **PUBLIC INPUT**

There was no public input.

### **ADJOURNMENT**

Commissioner Bergeron motioned to adjourn at 2:00 PM, Commissioner Kotowski seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski  
Clerk