

**Hooksett Sewer Commission**  
**July 1, 2013**  
**Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick, and Bethany Hague.

**APPROVE & SIGN MINUTES FROM JUNE 17, 2013**

Commissioner Bergeron made a motion to accept the June 17, 2013 minutes as read. Commissioner Kotowski seconded. All in favor, motion carried unanimously.

**APPROVED AND SIGNED MANIFESTS**

**READ CORRESPONDENCE**

**FINANCIAL REPORT** – There was no financial report.

**SUPERINTENDENT’S REPORT**

**REST AREA MEETING** –This was preliminary meeting held before the project went before the Planning Board and Town Council. The new liquor stores are to be built first, then the old ones demolished. Then three restaurants, new visitor center and gas station will be built. Supt. Kudrick informed all parties of the problem with the 800 feet of sewer line that will need to be repaired before a certificate of occupancy will be signed by the Sewer Commission. Despite the fact that representatives from DOT as well as David Campbell had been told about the problems with the sewer, the attendees from the project were not aware of them. Supt. Kudrick also stated that grease trap information for the project will be needed.

**COMPOST SITE** – The gate has been installed at the new location of the compost site. However, the agreement has not been delivered by David Campbell for Manchester Sand and Gravel. Supt. Kudrick will try to contact Mr. Campbell or Mr. Corriveau to see when to expect the agreement.

**BENEFITS FOR EMPLOYEES** – Supt. Kudrick submitted to the Commissioners the listing of benefits given to the employees of the Sewer Commission. It included medical benefits, clothing and educational opportunities. It was decided that from this point on, any educational courses must be paid for by the employees and upon successful completion of the course, the employee will be reimbursed.

**VEHICLES** – Supt. Kudrick researched new vehicles to add one more pick-up truck to the fleet of vehicles the Sewer Commission currently has. A new pick-up will cost an average of \$38,000 dollars. Commissioner Kotowski asked if a second pick-up truck was really necessary. Supt. Kudrick replied that he would like another pick-up to enable employees to go to inspections and perform other business while the other vehicles are in use (the pick-up or the van). It would also

be used in the transporting of rags and other sewer material to the landfill. He has an opportunity to buy Ron Pelletier's (a current employee) truck that only has 35,000 miles on it and is in excellent shape. It is blue-booked valued at \$16,500 and Mr. Pelletier would take \$13,500 for it. The only thing that would need to be done to it is to spray line the truck bed. Discussion then centered around which Fiscal Year the money should come from, and Supt. Kudrick will discuss the matter with Guy Beloin. Commissioner Bergeron made a motion to expend the money for the truck, Commissioner Kotowski seconded. All in favor.

## **SCHEDULED APPOINTMENTS**

There were no scheduled appointments.

## **OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

**NOMINATION OF CHAIRMAN** – Commissioner Kotowski nominated Sidney Baines as Chairman of the Hooksett Sewer Commission. Commissioner Bergeron seconded. All in favor.

**NON-PUBLIC SESSION** - At 1:10 PM Commissioner Bergeron motioned to go into Non-Public Session under RSA 91-A:3II (a) to discuss employee evaluations. All in favor. At 2:29 PM the Commissioners came out of non public session. No decisions were made.

## **PUBLIC INPUT**

There was no public input.

## **ADJOURNMENT**

Commissioner Bergeron motioned to adjourn at 2:30 PM, Commissioner Kotowski seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski  
Clerk