

**Hooksett Sewer Commission**  
**August 19, 2013**  
**Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick, and Bethany Hague.

**APPROVE & SIGN MINUTES FROM AUGUST 5, 2013**

Commissioner Bergeron made a motion to accept the August 5, 2013 minutes as read. Commissioner Kotowski seconded. All in favor, motion carried unanimously.

**APPROVED AND SIGNED MANIFESTS**

**READ CORRESPONDENCE**

**FINANCIAL REPORT** – There was no financial report.

**SUPERINTENDENT’S REPORT**

**ATTORNEY’S REQUEST FOR INFORMATION**– Bob Lucic from Sheehan Phinney inquired to Supt. Kudrick if there had been any damages to the plant during the March 2011 incident. They discussed the damaged asphalt that had to be patched due to erosion, the sediment that settled into the yard, as well as how long the plant was off line.

**MEETING WITH MANCHESTER WATER** - Supt. Kudrick, Chairman Baines, Commissioner Bergeron and Hooksett Town Administrator Dean Shankle met with David Paris, the new Director of Manchester Water. Their meeting was to discuss allowing the Sewer Commission a right of way on MWW land for the connection to the pipe that would run across the Merrimack River from Route 3A. Mr. Paris had no problems extending the right of way and gave permission for Boehler Engineering to survey the property.

**SNHU** – Supt. Kudrick met with Bob Vachon to discuss various concerns. He would like a map of all the grease traps on the property as well as the locations of all sewer connections. He also discussed with Mr. Vachon the exorbitant use of water at the dining hall which has not been resolved, as well as the problem with the bathrooms in the new residence hall.

**REST AREAS** – Rick Blackwelder observed the survey of the rest area property and reported to Supt. Kudrick how and where the sewer connections are done on the property, as Supt. Kudrick has never had that information. Mr. Blackwelder will also try to get the plans for the proposed new system when they are released.

**NEW FENCE FOR GOLDEN GATE** – Supt. Kudrick informed the board that he will delay painting the buildings this year as he would like to put that money towards a new fence for the Golden Gate pump station as it is in need of replacement. The cost of replacement is \$4100.

**DEDUCT METER LETTERS** – The Board gave permission to send out the deduct meter letters to customers regarding the need for new meter heads and the changes in how the Commission will receive readings.

**SCHEDULED APPOINTMENTS**

There were no scheduled appointments.

**OLD BUSINESS**

**INDUSTRIAL PARK LAND SWAP** – Commissioner Kotowski met up with David Campbell who assured him that the deeds would be sent over to the Commission very soon.

**NEW BUSINESS**

The Commission will begin to review the Sewer Ordinances for updates.

**NON-PUBLIC SESSION** – The Commissioners did not go into non-public session.

**PUBLIC INPUT**

There was no public input.

**ADJOURNMENT**

Commissioner Kotowski motioned to adjourn at 1:07 PM, Commissioner Bergeron seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski  
Clerk