

**Hooksett Sewer Commission
September 9, 2013
Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick, and Bethany Hague.

APPROVE & SIGN MINUTES FROM AUGUST 19, 2013

Commissioner Kotowski made a motion to accept the August 19, 2013 minutes as read. Commissioner Bergeron seconded. All in favor, motion carried unanimously.

APPROVED AND SIGNED MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – There was no financial report.

SUPERINTENDENT’S REPORT

SNHU DORM– After the last two heavy rainstorms, Supt. Kudrick believes that there is still a problem with the toilets in the new dormitory. The alarms went off at the pump station during that time, making the station work harder. This in turn increases the energy consumption and the plant gets charged on that rate from PSNH. He will be checking the dorm’s meters for the next month to see how much output is going into the system.

BASS PRO - Supt. Kudrick informed the board that Bass Pro will be installing sewer lines and a main to connect to the existing Walmart main. This will make the system ready to go once sewer is extended to the property.

LABOR REPORT – The report from the inspection from the Department of Labor has been submitted to the town for review. There will be a review of the report and discussion at the Town Joint Loss meeting on the 10th.

SCHEDULED APPOINTMENTS

There were no scheduled appointments.

OLD BUSINESS

There was no old business.

NEW BUSINESS

CAPTIAL RESERVE FUND – The Commissioners reviewed the wording regarding the establishment of the Capital Reserve Fund for the Walmart project as written by Attorney Steve

Buckley. After some discussion, the matter was tabled for the time being until more information could be obtained regarding the working of the funds.

NEXT MEETING – The next Commissioner’s meeting will take place on the 16th of September, not the 23rd.

SHEEHEN PHINNEY PAYMENTS – After some discussion, Commissioner Bergeron made a motion to increase monthly payments to Sheehan Phinney from \$5000 to \$9000. Commissioner Kotowski seconded. All in favor.

UNDERWOOD – Underwood engineering has done testing and sampling of the plant for the Attorney General’s office. They have basically done the same testing that Hoyle Tanner performed, but they needed their own results to rely on.

NON-PUBLIC SESSION

The Commissioners did not go into non-public session.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Kotowski motioned to adjourn at 1:15 PM, Commissioner Bergeron seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski
Clerk