

**Hooksett Sewer Commission
December 2, 2013
Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague.

APPROVE & SIGN MINUTES FROM NOVEMBER 18, 2013

Commissioner Bergeron made a motion to accept the November 18, 2013 minutes as read. Commissioner Kotowski seconded. All in favor, motion carried unanimously.

APPROVE AND SIGNED MANIFESTS

APPROVE AND SIGNED FINAL WARRANT FOR QUARTER 4, 2013 BILLS –

Commissioner Kotowski made a motion to accept the final warrant for Quarter 4 2013, Commissioner Bergeron seconded. All in favor, motion carried unanimously.

READ CORRESPONDENCE

FINANCIAL REPORT

There was no financial report.

SUPERINTENDENT'S REPORT

HOOKSETT MASTER PLAN – Supt. Kudrick is working on updating the Sewer's part of the Master Plan for Hooksett. After reviewing what was submitted in 2004 (the last time it was updated), he made changes to it and gave the Commissioners his rough draft for their review. After some discussion, changes were suggested and Supt. Kudrick will submit the final draft to the town once completed.

OAK TREE – Supt. Kudrick contacted PSNH regarding the dead tree near the power lines, but unfortunately PSNH will only deal with it once it falls over. Leo Lessard from Public Works also stated that he would not be able to do anything with it either.

DORM AT SNHU – The new dorm is continually using high amounts of water, mostly due to the toilets constantly flushing.

FLOWS – Supt. Kudrick showed the Commissioners his report regarding the flows going through Merrimack Street Pump Station, mainly focusing on Saturdays and Sundays. The usage goes up significantly on Sunday, almost 30,000 gallons worth, showing that the rest areas do impact the line substantially.

MEETINGS WITH STATE RT 93 REST AREAS – Supt. Kudrick has found that there are meetings with the state and related parties regarding the rest areas project that both Leo Lessard and Dean Shankle attend, but the Sewer Department has not been notified of. Supt. Kudrick has

asked Mr. Lessard to please inform him of future meetings, as there are concerns regarding the sewer that must be addressed.

BUDGET – Supt. Kudrick submitted his final budget to the Commissioners for their review. There are small increases across the board, but except for health insurance there were no other exorbitant spikes. All together the budget is \$47,000 over last years.

SCHEDULED APPOINTMENTS

There were no scheduled appointments.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

NON-PUBLIC SESSION

The Commission did not go into non-public session.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Kotowski motioned to adjourn at 1:31 PM, Commissioner Bergeron seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski
Clerk