

Hooksett Sewer Commission
January 6, 2014
Minutes

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague.

APPROVE & SIGN MINUTES FROM DECEMBER 16, 2013

Commissioner Bergeron made a motion to accept the December 16, 2013 minutes as read. Commissioner Kotowski seconded. All in favor, motion carried unanimously.

APPROVED AND SIGNED PRE-WARRANT FOR QUARTER 1, 2014 – Commissioner Kotowski made a motion to accept the Pre-Billing Warrant for Quarter 1, 2014. Commissioner Bergeron seconded. All in favor, motion carried unanimously.

APPROVE AND SIGNED MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT

There was no financial report.

SUPERINTENDENT'S REPORT

BLOCKAGES – Supt. Kudrick informed the Commissioners about three separate incidents of the system blocking up. He has had to crank the blowers up higher to prevent another blockage from happening. This will cause higher than normal electric bills. The Dissolved Oxygen percentages are between 10 and 11, and this may cause the plant to violate the permit with the state.

Don Graves is working on a plan for a safety mechanism in case of blockages, but the plan is more intensive than originally thought. It needs to be completely drawn out before it could be sent out for bids.

Supt. Kudrick put forth Chairman Baines idea of putting new media in tanks 1 & 2 to see how that runs, and those that he suggested it to thought that might be an avenue to pursue.

SNHU –Supt. Kudrick informed the Board that a manhole did not pass inspection down at Martins Ferry area. They wanted him to pass it anyway, but he refused. He has suggested that the contractor test the manhole again in the spring to see if there are any infiltration from groundwater.

The Commissioners and Supt. Kudrick reviewed the letter that will go to the President of SNHU regarding the excessive usage at both the dining hall and Tuckerman Hall. Chairman Baines signed it for mailing.

REST AREA – Supt. Kudrick informed the board that there is a sign at the rest area stating that it will have an Italian Restaurant, a deli and a bakery located at the sight. It is another deviation from the plans that were presented the last time representatives from the project came before the board. Supt. Kudrick has been taking readings daily from the rest areas to see what the current usage is, and how it changes on the daily basis. He is trying to get head counts from DRED, but has not been contacted back by them.

MAINTENANCE PROGRAM –Supt. Kudrick informed the Board that he would like to buy a Maintenance Program to keep track of all the vehicles and equipment. The cost will be \$3650, and is the same program the Manchester Treatment Plant uses. There was a question about a yearly maintenance fee to update the system, but he was not aware if there was one and will find out about. Commissioner Kotowski made a motion to approve the acquiring the program. Commissioner Bergeron seconded. All in favor, motion carried unanimously.

SCHEDULED APPOINTMENTS

There were no appointments.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

NON-PUBLIC SESSION

The Commission did not go into non-public session.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Kotowski motioned to adjourn at 1:15 PM, Commissioner Bergeron seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski
Clerk