

Hooksett Sewer Commission
February 24, 2014
Minutes

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Roger Bergeron, Superintendent Bruce Kudrick, Robert Duhaim from the Hooksett Town Council and Bethany Hague. Commissioner Frank Kotowski was excused.

APPROVE & SIGN MINUTES FROM FEBRUARY 3, 2014

Commissioner Bergeron made a motion to accept the February 3, 2014 minutes as read. Chairman Baines seconded, all in favor, motion carried unanimously.

APPROVE AND SIGNED MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT

There was no financial report.

SUPERINTENDENT'S REPORT

PLUGGED SEWER – Supt. Kudrick informed the Commissioners of a blockage in the sewer line that created a backup at 62 Merrimack Street. The property did not have a back-flow device which would have prevented the back up into the basement. The owners of the property will be notified in the spring that a backflow device must now be installed to prevent further problems and be in compliance with sewer ordinances.

Supt. Kudrick found that a brick was stuck in the line, and debris and grease had made the plug worse. The brick may have come from another manhole structure, but it is not known for sure. When trying to find the plug, sewer personnel needed to dig one of the manholes out of 6 inches of asphalt as the state had paved over them. It was found that five manholes in total will need to be raised this summer. The Commissioners asked if there would be any liability for the Sewer Commission for the damage done to the basement at 62 Merrimack, and they were told it would be limited at worst.

JOB DESCRIPTIONS – Supt. Kudrick was asked about updated job descriptions, but between the blockage at 62 Merrimack and many days of snow removal that had to be performed, getting the job descriptions completed had been delayed. In all, Supt. Kudrick stated he worked 22 ½ hours of overtime. He will have the descriptions for the Commissioners next week.

SCHEDULED APPOINTMENTS

99 MAMMOTH ROAD – Jen McCourt – Ms. McCourt came before the board to discuss a 21 unit apartment building that will be located behind the current building located at 99 Mammoth Rd. The project has nineteen (19) units already paid for, and therefore the owners would only need to pay for two (2) units of capacity (\$6,000), \$5000 for escrow and the \$100 permit fee.

STATE REST AREAS – Alex Ray, Granite State Hospitality – Mr. Ray came before the board to discuss locating a lunch truck at the Northbound Rest Area. It would be a typical type of lunch truck except that it would be connected to water and sewer. It will have a fryolator and a 40lb grease trap; and will have a limited run of one year, when the other restaurants will then open. The reason for him to come to the board is that the board would have to waiver the need for a 1000 lb grease trap for a food operation. Commissioner Berger made a motion to waive the requirement for the large grease trap as long as the 40 lb grease trap was cleaned weekly and records of the cleaning were kept. Chairman Baines seconded the motion. All in favor, motion carried unanimously.

OLD BUSINESS

OFFICE SECURITY – Supt. Kudrick has obtained a quote from R&T Electrical for the new security system for the office. Commission Bergeron made a motion to expend \$2194.00 for relocation and replacement of the panic button, installation of a security camera, installation of a magnetic lock, and the installation of an intercom. Chairman Baines seconded. All in favor, motion carried unanimously.

AGREEMENT WITH MANCHESTER SAND & GRAVEL – Chairman Baines signed the warranty deed for Manchester Sand & Gravel for the exchange of the land located at the Industrial Park.

NEW BUSINESS

There was no new business.

NON-PUBLIC SESSION

At 1:20 PM Commissioner Bergeron motioned to go into Non-Public Session under RSA 91-A:3II (e). All in favor. At 1:50 PM the Commissioners came out of non public session. No decisions were made.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 1:55 PM, Chairman Baines seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Roger Bergeron
Acting Clerk