

**Hooksett Sewer Commission**  
**April 21, 2014**  
**Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague.

**APPROVE & SIGN MINUTES FROM APRIL 7, 2014**

Commissioner Bergeron made a motion to accept the April 7, 2014 minutes as read. Commissioner Kotowski seconded. All in favor, motion carried unanimously.

**APPROVE AND SIGN MANIFESTS**

**APPROVE AND SIGN FINAL WARRANT FOR QUARTER 2, 2014** – Commissioner Bergeron made a motion to approve the final warrant, Commissioner Kotowski seconded. All in favor. Motion carried unanimously.

**READ CORRESPONDENCE**

**FINANCIAL REPORT** – There was no financial report.

**SUPERINTENDENT’S REPORT**

**PLANT UPDATE** – Supt. Kudrick informed the board that when IFAS 3&4 were pumped down they found all the air sparges plugged up from the insides. There were no rags. Krueger and Penta are coming to the plant on Tuesday to see about fixing the problem. Chairman Baines asked when the sparges had been installed, and was told roughly two years ago. However, they were just cleaned last May. Also, Underwood Engineering wanted to make sure that Supt. Kudrick and the Commission knew how well the employees performed throughout the testing.

**TRACTOR-** Supt. Kudrick would like to sell the Massey Ferguson tractor by listing it on Craigslist or another type of advertisement. Similar tractors have been sold for between \$1500 and \$3500 dollars. He was given the permission to sell it.

**UNIFORMS**– Supt. Kudrick has researched new companies to provide and clean uniforms for the staff. Two companies he has contacted have given bids of half of what he is currently paying. The current company will give him a new quote as well, but most likely will not be as low as the other two.

**PART-TIME TRUCK DRIVER** – Supt. Kudrick asked the Board if he could explore hiring a part-time truck driver to fill in on an as-needed basis for sludge hauling trips to Merrimack. The position would not be more than nine hours a week, and would fill in when staff was unavailable or on vacation. After some discussion, the Board told him to get more information for a future meeting.

## **SCHEDULED APPOINTMENTS**

There were no scheduled appointments.

## **OLD BUSINESS**

**WARRANTY DEED** – The deed for the property located at the Industrial Park that was swapped with Manchester Sand and Gravel has been recorded at the Merrimack County Registry of Deeds by David Campbell for Manchester Sand and Gravel.

## **NEW BUSINESS**

**INSPECTION FEES** – Commissioner Bergeron made a motion to raise inspection fees from \$50 to \$75 per hour. Commissioner Kotowski seconded, all in favor. Motion carried unanimously.

## **NON-PUBLIC SESSION**

At 12:35 PM Commissioner Bergeron motioned to go into Non-Public Session under RSA 91-A:3II (a). All in favor. At 1:30 the Commissioners came out of non public session. No decisions were made.

## **PUBLIC INPUT**

There was no public input.

## **ADJOURNMENT**

Commissioner Bergeron motioned to adjourn at 1:35 PM, Chairman Baines seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski  
Clerk