

**Hooksett Sewer Commission**  
**May 5, 2014**  
**Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague.

**APPROVE & SIGN MINUTES FROM APRIL 21, 2014**

Commissioner Bergeron made a motion to accept the April 21, 2014 minutes as read. Commissioner Kotowski seconded. All in favor, motion carried unanimously.

**APPROVE AND SIGN MANIFESTS**

**READ CORRESPONDENCE**

**FINANCIAL REPORT** – There was no financial report.

**SUPERINTENDENT’S REPORT**

**FLOWS** – Supt. Kudrick submitted his flow report for April and it showed that the flows were high throughout April due to the snow melt and rains. The uptick is most likely more due to sub-pumps and French drains in people’s houses contributing to the flows than the infiltration of the system through manholes and such.

**EPA LETTERS-** Supt. Kudrick informed the Board that he has sent a letters to the EPA regarding the BOD violations.

**TRACTOR**– The tractor has been sold for \$3500.

**MERRIMACK STREET MANHOLES** – The highway department has been raising the manholes on Merrimack Street. The Sewer Commission is paying for all the materials, and the highway department is providing the labor.

**DRAFT LETTER TO EPA** – Supt. Kudrick submitted for the Board’s review a draft letter to DES outlining modifications to the plant that would help prevent overflows. The first modifications would be a screen that would put around the tanks to help prevent discs from escaping in an overflow situation. Another modification will be an ultra sonic leveling device to maintain levels. The last modification will be an intermittent splitter box that will have a temporary diversion set up inside it. Supt. Kudrick would like to do a test with DES’s permission to test the splitter box. The letter will now be sent after Supt. Kudrick makes some small changes to the draft.

**PART-TIME TRUCK DRIVER** – Supt. Kudrick has been informed that anyone that he would like to hire in a part-time truck driver position will have to go through all background checks. There was discussion about proposed hourly pay for the position, and it was decided at \$18/hr.

Supt. Kudrick will contact the person he has in mind to see if he would be interested in taking the position.

#### **SCHEDULED APPOINTMENTS**

There were no scheduled appointments.

#### **OLD BUSINESS**

There was no old business.

#### **NEW BUSINESS**

There was no new business.

#### **NON-PUBLIC SESSION**

The Board did not go into non-public session.

#### **PUBLIC INPUT**

There was no public input.

#### **ADJOURNMENT**

Commissioner Bergeron motioned to adjourn at 1:05 PM, Chairman Baines seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski  
Clerk