

**Hooksett Sewer Commission**  
**July 21, 2014**  
**Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague. Matt Lavoie, Hookett Building Inspector was also in attendance.

**APPROVE & SIGN MINUTES FROM JULY 7, 2014**

Commissioner Bergeron made a motion to accept the July 7, 2014 minutes as read. Commissioner Kotowski seconded. All in favor, motion carried unanimously.

**APPROVE AND SIGN MANIFESTS**

**READ CORRESPONDENCE**

**FINANCIAL REPORT** – There was no financial report.

**SUPERINTENDENT’S REPORT**

**IMPROVEMENTS TO PLANT** – The ultrasonic leveling device is being installed at the plant and the work should be completed in a couple of weeks. Then the screens will be installed in both tanks.

**SHERWOOD DRIVE CATCH BASIN** – The Highway Department contacted Supt. Kudrick when they had a catch basin collapse on Sherwood Drive that undermined the sewer line near it. It was a concrete pipe, but fortunately it had been lined so it did not break apart. An outside company came in and repaired the area.

**BROCHURE MAILING** – Supt. Kudrick would like the Board’s permission to send out brochures put out by the NH DES regarding what should not be introduced to the sewer system by flushing. The Board believed that that would be a great idea and gave him the go ahead to do so.

**TRUCK BIDS** – The best bid for the new one-ton truck is from Quirk Chevy which is \$52,500. The next lowest bid was from Grappone at \$56,075. Commission Bergeron made a motion to expend \$52,500 for the new truck. Commissioner Kotowski seconded. All in favor, motion carried unanimously.

**EVALUATIONS** – The Commissioners will have a workshop on August 14, 2014 to review evaluations.

**ON CALL POLICY** – After some discussion, the on-call policy was accepted by the Commissioners.

## **SCHEDULED APPOINTMENTS**

**REST AREAS – *John Healy, Jeremy Hiltz, Wayne Fillion, John Healy, R. Gordon Leedy and Rusty Mclear*** – These gentleman came to discuss the cost of the upgrade of pipe along Route 3A that needs to be installed before the new Rest Areas come fully on-line. The original costs from Don Graves had included a trench pavement which kept the costs down quite a bit in paving costs. However, the state has said that that cannot be done, so the new plans from StanTec had a considerable rise in costs from original quotes. Supt. Kudrick showed the board the length of pipe that he believed needed the most work, basically 80 ft. This amount to repair/replace would be roughly \$50,000. Mr. Mclear restated that the project had agreed to front the original estimate of \$37,500 which could be refunded to the project if usage for the project did not increase. Now that it looked it could be up to \$50,000 for the upgrade, they still would be willing to pay for the work to be done, with the same proviso. Mr. Hiltz will need to go over the plans again for the actual cost for that part of the job (the estimate based on the total cost of \$89,000 for the complete project of over 150 ft which Supt Kudrick did not think had to be done). He will contact the parties involved to give the actual cost of the work, and the parties will go from there.

## **OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

**PAYMENTS TO SHEEHAN PHINNEY BASS & GREEN** – The Commissioners will submit payments of \$60,000 to their attorneys in July, September and November for a total of \$180,000.

**ELECTION OF CHAIRMAN** - Commissioner Kotowski made a motion to elect Sidney Baines as Chairman of the Hooksett Sewer Commission. Commissioner Bergeron seconded. Motion passed.

## **NON-PUBLIC SESSION**

The Board did not go into non-public session.

## **PUBLIC INPUT**

There was no public input.

## **ADJOURNMENT**

Commissioner Bergeron motioned to adjourn at 1:40 PM, Commissioner Kotowski seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski  
Clerk