

HOOKSETT SEWER COMMISSION

SEPTEMBER 8, 2014

MEETING MINUTES

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commission Frank Kotowski, Commissioner Roger Bergeron, Supt. Bruce Kudrick and Office Manager Linda O'Keefe.

PLEDGE OF ALLEGIANCE

APPROVE AND SIGN MANIFEST

APPROVE AND SIGN MINUTES

Commissioner Bergeron made a motion to accept the August 4, 2014 regular meeting minutes, the August 26, 2014 special meeting minutes and the revised June 16, 2014 minutes as read. Seconded by Commissioner Kotowski. All in favor. Motion carried unanimously.

SUPERINTENDENT'S REPORT

Route 3 Sewer Project: Supt. Kudrick is meeting with Hiltz this afternoon.

G.E. Expansion Plant #2: G.E. is upgrading their facility due to the manufacturing of new types of jet engines. They're looking to block Industrial Park Drive to expand their facility and they'll relocate the sewer line at their expense. They will also need to get an easement from the State. The sewer line is 14 feet down and they'll need to make sure there is enough elevation. The Board is okay with GE's plan to expand as long as they pay to relocate the line and have plenty of elevation. The Board would still like to meet with GE for before giving final approval.

Ted Barry Company: Supt. Kudrick checked two of the company's references and he does not have any problems with them doing the work. Commissioner Bergeron made a motion to give Supt. Kudrick approval to have the Ted Barry Company convert all existing sewer line video tapes to digital. Seconded by Commissioner Kotowski. All in favor. Motion Carried unanimously.

Flow Assessment Flow Metering New 93 Rest Area: Supt. Kudrick reported that he had a flow meter installed in a manhole in front of the scale house on Route 3A. The meter will measure the rest area flow for 2 weeks before the bathrooms go online and then the meter will be taken out. It will be reinstalled for another 2 weeks once everything goes online. Flow Assessment will maintain, monitor and report the meter readings to the Sewer Commission.

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Penta: They have been approved to do the work at the treatment plant and they are 3 to 4 weeks away from doing the work. They are just waiting for the materials and it will take them approximately 3 days to do the job. After Penta is done, LCS Controls will need to come in and program the SCADA system into it.

Painting: Supt. Kudrick stated that he put money in the budget for painting and has already had the Merrimack street and Martins Ferry pump stations painted.

Lilac Bridge: Supt. Kudrick reported that he gave CMA Engineers all the original plans for the sewer line on the bridge. They will look for a ways to re-tie the new pipe or the existing pipe on the new bridge work. The existing sewer main is 10" and is insulated and there have never been any problems with the line. Supt. Kudrick will find out if the sewer work has to be done in conjunction with the work to stabilize the bridge. Chairman Baines and Commissioner Kotowski did not think the State was going to make the Sewer Commission do the work on the sewer line right away which they would prefer not to. In the event the bridge can't be stabilized and needs to be torn down, the Sewer Commissioner doesn't want to waste \$100,000 to replace the brackets for the sewer line. They will wait to hear from CMA Engineers.

Monthly DMR: Supt. Kudrick stated that there were 6 BOD violations for the month of August. He had filaments in the in system and had to reduce solids in the aeration tanks. This caused him to do more wasting which creates younger bugs.

Composting: Chairman Baines would like to see another testing program for composting at the new site. Supt. Kudrick will check with Mike Rainey, from NH DES, to see if he can get a temporary permit. The previous permit has expired and the State may require the Sewer Commission to draw up new composting plans if they are even going to allow another permit.

Employee Merit Increases: Supt. Kudrick gave the Board a copy of his recommendations for merit increases. After a lengthy discussion, the Board approved the increases based on the favorable recommendations.

Penta: Supt. Kudrick reported that Penta is still waiting for the materials to start work on the modifications at the treatment plant. Work should start in approximately 4 to 6 weeks. Supt. Kudrick will need to notify DES and EPA when construction because some operational changes are required during construction.

OLD BUSINESS: NONE

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NEW BUSINESS: Next meeting is Monday, September 15, 2014.

NON-PUBLIS SESSION: NONE

PUBLIC INPUT: NONE

ADJOURNMENT:

Commissioner Kotowski made a motion to adjourn at 2:15pm. Seconded by Commissioner Bergeron. All in favor. Motion Carried Unanimously.

Respectfully Submitted,

Commissioner Frank Kotowski
Clerk