

Hooksett Sewer Commission
November 17, 2014
Minutes

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague.

APPROVE & SIGN MINUTES FROM NOVEMBER 3, 2014

Commissioner Bergeron made a motion to approve the November 3, 2014 minutes as read. Commissioner Kotowski seconded. All in favor, motions carried unanimously.

APPROVE AND SIGN MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – Guy Beloin – Mr. Beloin submitted his report to the Commissioners which included Cash and PDIP balances. Chairman Baines asked if the \$343,314.82 in the System Development Fee line item could be used to bring the sewer pipe across the river. Mr. Beloin replied that he did not know but would look it up and get back to him.

Discussion then went onto the Manchester Sand and Gravel line item. The money has been in the account for over five years and the money can be moved and the line item eliminated. Commissioner Kotowski made the motion to move the amount of \$215,297.72 from PDIP account #1030-56 to System Development Fees and eliminate the MS &G line item account. Commissioner Bergeron seconded. All in favor, motion carried unanimously.

Chairman Baines asked what the Special Purpose line item can be used for. Mr. Beloin explained that the monies could go to things that are not System Development Fee related. For example, it could be used to make up a revenue shortfall. Commissioner Kotowski asked Mr. Beloin that if that money could be used in an emergency, (i.e. the Lilac Bridge collapse) how much of it could the Sewer Commission use? Mr. Beloin responded that the Commission could ask the DRA to expend all the monies, as happened during the disk incident.

SUPERINTENDENT'S REPORT

COMPOSTING PLAN – Stantec submitted the preliminary estimate for planning the composting site. Currently it is \$19,248.00. As the Sewer Commission has to concern themselves with contingency plans for the Lilac Bridge Supt. Kudrick stated he was going to postpone making a decision on this until next fiscal year.

CONTINGENCY PLANS – An employee from PSNH is meeting with Supt. Kudrick to discuss power needs for the pumps in the holding tank. RH White has been sent the Flow Assessment report so that they can now design the tank. Supt. Kudrick has spoken with AAA Pumps regarding a general estimate for the tank.

DIVERSION TEST – Ken Kessler from DES came to witness the testing of the diversion system at the plant. The test went perfectly, and everything will operate with permit limits.

SCHEDULED APPOINTMENTS

LILAC BRIDGE – *Leo Lessard, Hooksett Director of Public Works* – Mr. Lessard came before the Board to give an update on the progress regarding the Lilac Bridge. The Town has met with the State Historical Board and now a Town Meeting must be held to get input from the citizens as to what they would like happen. CMA Engineers will be available to answer any questions. Chairman Baines raised the question as to how binding the vote at the meeting would be to the Town Council; could the council override the wishes of the townspeople? He also asked if the Town Attorney has been contacted regarding this process. Both questions were out of Mr. Lessard's purview, but the Commissioners could contact Dean Shankle regarding them.

Mr. Lessard brought the invoice from CMA Engineers in which \$6264.14 is the responsibility of the Sewer Commission. Commissioner Kotowski made a motion to pay that amount to the Town. Commissioner Bergeron seconded. All in favor, motion carried unanimously. From this point forward the Sewer Commission will be dealing directly with CMA regarding emergency plans for the bridge, but told Mr. Lessard they would keep him abreast of developments.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

NON-PUBLIC SESSION

The Board did not go into non-public session.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 1:25 PM, Commissioner Kotowski seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski
Clerk