

**Hooksett Sewer Commission
December 1, 2014
Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague. Commissioner Frank Kotowski was excused.

APPROVE & SIGN MINUTES FROM NOVEMBER 17, 2014

Commissioner Bergeron made a motion to approve the November 17, 2014 minutes as read. Chairman Baines seconded. All in favor, motions carried unanimously.

APPROVE AND SIGN MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – There was no financial report.

SUPERINTENDENT’S REPORT

CONTINGENCY PLANS – Supt. Kudrick informed the board that the holding tank needed for diversion in case of the Lilac Bridge collapse is a standard size tank of 9,000 gallons that is not a special order. It is designed as a regular septic tank with the life expectancy of such a tank. It will take over three weeks to make after it is ordered. Supt. Kudrick has received one bid from Phoenix for \$12,550, and he is waiting on bids from Miche and Old Castle. Chairman Baines asked how much it will be to install the tank and Supt. Kudrick told him between four to five thousand dollars IF the ground is not frozen. If the ground has frozen by the time of installation, that could definitely affect the costs. Supt. Kudrick asked if he should go ahead and order the tank once he has received all the bids. Commissioner Bergeron made a motion for Supt. Kudrick to take the lowest bid on the tank when he has received it. Chairman Baines seconded. All in favor, motion carried unanimously.

Chairman Baines asked how the tank would be installed in sub zero weather and was told that the sealant is heated by torches before being rolled onto to the places to be sealed in the tank. Chairman Baines also asked if waste would be left in the tank after it has been used and was told the tank would be completely pumped out after any use.

Discussion then centered around the costs of having to pump the holding tank out with vac trucks while waiting for the line across the river to be installed on the railroad bridge. The quotes that Supt. Kudrick has received are \$7200 a day, Monday through Friday, and \$19,200 per weekend. Other costs including the brackets for the bridge, their installation costs, pumps and installation of pumps are still unknown due to the lack of final design, but hopefully that will be coming soon.

POWER FAILURES – There were many alarms over the holiday weekend due to the weather. The power surges helped trip the alarm system and made it call out alarms that were actually not happening. The motor control unit at Merrimack Street actually blew apart during one of the surges. There was also some damage at the Main Street station as well.

BUDGET – Supt. Kudrick submitted his draft budget for the Commissioners to review. He is going to discuss rate increases with Mr. Beloin and have numbers for the Commissioners at a future date.

PENTA RETAINAGE – Kruger is asking for the exact amount (\$195,632.50) of the retainage for PENTA. It seems as they are going to be asking for it in the near future.

SCHEDULED APPOINTMENTS

There were no scheduled appointments.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

NON-PUBLIC SESSION

The Board did not go into non-public session.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 1:10 PM, Chairman Baines seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Roger Bergeron
Acting Clerk