

**Hooksett Sewer Commission**  
**April 20, 2015**  
**Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Roger Bergeron, Commissioner Frank Kotowski, Superintendent Bruce Kudrick and Bethany Hague. Robert Duhaime from the Town Council was also in attendance.

**APPROVE & SIGN MINUTES FROM APRIL 6, 2015**

Commissioner Bergeron made a motion to approve the April 6, 2015 minutes as read. Commissioner Kotowski seconded. All in favor, motion carried unanimously.

**APPROVE AND SIGN MANIFESTS**

**READ CORRESPONDENCE**

**FINANCIAL REPORT** – There was no financial report.

**SUPERINTENDENT’S REPORT**

**K-MART GENERATOR BUILDING** – Supt. Kudrick has hired 7 Siding to rebuild the generator building and roof. They had been the low bid 4 years ago on the project, but Supt. Kudrick had delayed the work due to major road construction that happened around it. The bid was still low, and the amount will be \$2568.00 for the work.

**TV LINES** – To clean 15,000 feet of pipe will be \$23,250.00. This work will be done in accordance to the NASSCO Pipe Certification program. He needs to check with his budget to see if the work can be done this fiscal year or next. Commissioner Bergeron made a motion to expend the monies for the work, Commission Kotowski seconded. All in favor, motion carried unanimously.

**FALSE ALARM LETTER** – The Commission received a standard letter from the Police Department regarding false alarm calls and the need to charge for them after a certain number of calls. As the facility falls under the town, and therefore is not typically bound by these constraints (as in all calls must be checked for the health and well being of the town as a whole), it was decided to not address the letter with the Police Department.

**SCHEDULED APPOINTMENTS**

**UNIVERSITY HEIGHTS – Jeff Byrd** – Mr. Byrd came before the board to discuss the next phase of the housing development at University Heights. The project will consist of 27 single family dwellings as the townhouses were not feasible for that part of the site. The only thing delaying the project going forward is calculating how many paid units are left for the project as many individual lots with sewer usage have been sold by the company since the initial build. Once that is established, the remaining units of capacity needed can be bought and the project can then proceed.

Mr. Byrd also discussed obtaining an extension on the units already bought as by his paperwork the statute of limitations may be coming up this summer. It was decided to see how many units remain on the project and have Mr. Byrd come back to the next meeting with that information before extensions were discussed.

Supt. Kudrick stated that escrow would be needed to review the plans. Although the 27 units would be built according to the plans already approved by the sewer and planning boards, as so much time has passed since the project began and work has been done to the site in the intervening years, Supt. Kudrick wanted to make sure everything was still sound in the site work. Mr. Byrd asked that his company pay \$500 so the plans could be reviewed right now, but asked if the Sewer Commission could wait on the rest of the \$10,000 usually asked for upfront for such large projects as the project was waiting on funding. That was deemed acceptable to the board.

**PROPOSED DEVELOPMENT ROUTE 3-A** – Jeff Larrabbe, Nick Golan – TF Moran – The men came before the Board to discuss a proposed motel and musical festival site located near exit 10. The discussion included the added capacity that might be needed for going across the Merrimack along the new proposed walking bridge. Mr. Golan calculated that the absolute build out of the site presently is 80,000/day, and it was also discussed that it might be better for this project as well as others that could come on line that an expansion of the sewer line be created. Chairman Baines suggested to Mr. Larrabbe that he contact the Town Council and see what they could do to help promote this project.

## **OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

**REST AREAS** - Pennichuck Water will be charging the Sewer Commission \$25.00 a quarter to provide the four (4) readings needed to bill the rest areas. Supt. Kudrick asked that this fee be passed onto the NH Liquor Commission and Granite State Hospitality. Chairman Baines gave permission to pass along the fee.

**Circle T CarWash** – When the project came before the board in September 2011, it bought 490 gallons per day of capacity, but was told that if it was found that the carwash used more capacity than was paid for, the Commission could require additional System Development Fees. After a review of the water usage since it has opened, it was found that the Carwash is indeed using much more usage than paid for. Bethany Hague calculated that the project now owes the Sewer Commission \$9000.00 on top of the \$6000 paid in 2011. Commissioner Kotowski made a motion to bill Circle T CarWash \$9000 for additional System Development Fees. Commissioner Bergeron seconded. All in favor, motion carried unanimously. A letter will be sent to the owner of the project along with supporting documents.

**2 Thompson Avenue** – It was brought to the Boards attention that the daughter of Mrs. Thomas Cooper had asked that the quarterly fee be waived for her mother's house as it cannot be occupied at this time. The water and electricity have been shut off, but work may be started to bring the house back to livability this spring. As the ordinances state that the house/building does not have to be occupied to still charge the fee, the request has been denied.

**NON-PUBLIC SESSION**

The Board did not go into non-public session.

**PUBLIC INPUT**

There was no public input.

**ADJOURNMENT**

Commissioner Bergeron motioned to adjourn at 1:30 PM, Chairman Kotowski seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski  
Clerk