

Hooksett Sewer Commission
June 1, 2015
Minutes

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Roger Bergeron, Commissioner Frank Kotowski, Superintendent Bruce Kudrick and Bethany Hague.

APPROVE & SIGN MINUTES FROM MAY 18, 2015

Commissioner Bergeron made a motion to approve the May 18, 2015 minutes as read. Commissioner Kotowski seconded. All in favor, motion carried unanimously.

APPROVE AND SIGN MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – Guy Beloin – Mr. Beloin reviewed the Profit and Loss vs. Budget report as of May 31st. After reviewing all the paperwork regarding the Manchester Sand and Gravel land swap, he found that no additional work or back up was needed after all, and should be all set for any audit. He reminded the Board that any encumbrances should be approved before July 1st, with the bare minimum of a vote on the encumbrance itself, but back up in the form of a PO or signed contract is best.

SUPERINTENDENT’S REPORT

BLOWERS– The holding tank blower needs work. The blower is now obsolete and it may be a problem to obtain parts. Commissioner Kotowski asked if a capital improvement should be looked at to replace the blower. Supt. Kudrick replied that he currently has one new one that can be used now, but down the line a replacement will have to be addressed.

BROX - Supt. Kudrick informed the Board that Brox is six months behind the engineering and design of pumping the water from the plant and using it at their wash plant.

REST AREAS – Supt. Kudrick checked the usage throughout the Memorial Day Holiday weekend. Although the flows were higher for the weekend, the usage has not spiked considerably due to the new plumbing and fixtures. He will continue to monitor the usage, but does not think the project will owe any additional fees for capacity after all.

COMPOSTING FACILITY – Supt. Kudrick had StanTec come and review the cost figures for the composting operation so that future planning can be done for the facility. Commissioner Kotowski asked if there was a business plan for the facility once it was erected as to the cost pay back and cost to run the facility and was told not at this time, the emphasis was on the cost of creating the facility.

BOD's – Supt. Kudrick informed the Board that the process is not working as it should in regards to BODs. There is never a consistent amount going out to the river, it seems to change with the day and really it should be a consistent number. He will be asking Underwood why this is a problem as he is running the plant to their specifications at this time.

LILAC BRIDGE – RH White cannot perform the work needed for the design brackets for the railroad bridge due to overly high insurance costs. Therefore that work would go to Dubois & King when they come up with a plan for the dismantling of the bridge. Supt. Kudrick and Chairman Baines will be meeting with Dubois & King again with Dean Shankle to provide input on the scope of work for the project this afternoon.

SCHEDULED APPOINTMENTS

SCARPETTI BROTHERS –Dave, Ken and Paul Scarpetti came before to discuss what it would entail to bring the sewer across the river at the Tri-Town Ice Arena area. They are proposing a 55+ housing development for the 5 acres next to the arena and would like to sewer the project. Discussion centered on how the line would be brought across the river and where it would hook up to on the other side. There was also discussion regarding the project fronting the money for the line and pump station and being reimbursed by any other properties that would tie into the sewer after it was completed.

The Scarpetti brothers also discussed 5 Lindsay Drive which was originally to be a commercial project but they are now going to split the lot and make two residential units. They were informed by Supt. Kudrick that there was no sewer on that side of the road and that the sewer would have to be brought across the road to the property. They were told capacity is available for the project, but plans would need to be submitted.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

NON-PUBLIC SESSION

The Board did not go into non-public session.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Kotowski motioned to adjourn at 2:00 PM, Chairman Baines seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski
Clerk