

**Hooksett Sewer Commission**  
**August 3, 2015**  
**Minutes**

The meeting was called to order at 12:00 PM. Present were: Chairman Sidney Baines Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague. Hooksett Town Councilman Don Winterton was also in attendance.

**APPROVE & SIGN MINUTES FROM JULY 20, 2015**

The commissioners tabled the approval of the July 20, 2015 minutes until next meeting.

**APPROVE AND SIGN MANIFESTS**

**READ CORRESPONDENCE**

**FINANCIAL REPORT** – There was no financial report.

**SUPERINTENDENT’S REPORT**

**NORTHEAST CONSORTIUM** – Supt. Kudrick wanted the Commissioners to know that he had signed up and paid \$100 to be part of the Northeast Consortium which extends members discounted pricing on different chemicals. He signed up mainly for the pricing of Chlorine, which has accounted for a \$1400 savings per truckload, (which the plant will receive every two months).

**UNIVERSITY HEIGHTS** – The project has started the new phase of 27 homes. Rick Blackwelder is inspecting.

**LILAC BRIDGE MEETING** – The meeting will be held at the Town Hall on August 4<sup>th</sup>. The discussion will be how and where pipes will be placed on the new bridge. Supt. Kudrick will report back at the next meeting of the discussions.

**GE SEWER LINE** – The new line has been installed and is on line. The old line has been plugged and all testing except the 30 day test has been performed. GE is aware that any problems found at the 30 day test will need to be addressed immediately.

**JUNE DMR REPORT** – There were no violations.

**PLANT FLOWS** – Currently the flows are at 656,000 gallons per day which is significantly lower than other years at this time. The lack of flows could be contributing to the registering of minute traces of hydrogen sulfide at the pump stations. These readings extremely low and are non-toxic, but have never been recorded before. When the schools are back in session the flows should increase and fix this problem.

**TOUCH SCREEN CONTROLS** – The touch screen for the generators and pumps went down and had to be replaced. The computer in the office was able to run the system and if it was needed, the system could be run manually. The screen has been replaced, but this problem

brought up the concern that if the touch screen went down for the press machine, there would be no way to continue operation as there is no manual override. Therefore there would be no dewatering. Research into fixing this problem has begun.

**PAINTING** – Supt. Kudrick asked that he be allowed to use \$6000 out of the Repair and Replacement line item to pay Tom Brisson to paint the Main Plant. Commissioner Kotowski made a motion to expend the money, Commissioner Bergeron seconded. All in favor, motion carried unanimously.

**POSITIONS AT PLANT** – Supt. Kudrick would like to bring back the Chief Operator Position to have a back up at the plant when he is not available. He also believes that it is time to fill the vacant sixth position at the plant to ensure smooth operation. It was decided that a workshop should be set up in September to discuss the matters.

### **SCHEDULED APPOINTMENTS**

**STANTEC – Rene LeBranche, Charlie Alex, and Dan Tatem** – These gentleman came before the board at the request of Supt. Kudrick to discuss funding a preliminary study on constructing the compost facility at the land owned but the Sewer Commission at the Industrial Park. Although going forward with the project is on hold due to litigation, to know what exactly is needed and the costs involved when the project can move forward would be quite helpful.

The scope of services would include which technologies would be most economical, using the limited space. It would include a covered building for the sludge storage (mandatory), concrete construction, with a pre-cast roof which would reduce corrosion. The study would take about 75 days.

The Commission was informed that the payback for the site would not be realized if the plant only composted its own waste. Payback would be gained if the site accepted sludge from outside sources and the collection of tipping fees. Commissioner Kotowski thought that a more in depth economical study may be needed.

After more discussion, Commissioner Kotowksi made a motion to move forward and spend \$19, 248 on the study. Commissioner Bergeron seconded. All in favor, motion carried unanimously.

### **OLD BUSINESS**

**TV OF LINES** – Supt. Kudrick wanted to inform the Commissioners that Ted Barry has begun TV'ing the lines at the south end of town. The recordings and reports will be done to the NASSCO Pipe Certification program.

### **NEW BUSINESS**

There was no new business

### **NON-PUBLIC SESSION**

The Board did not go into non-public session.

## **PUBLIC INPUT**

There was no public input.

## **ADJOURNMENT**

Commissioner Kotowski motioned to adjourn at 1:35 PM, Commissioner Bergeron seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski  
Clerk