

Hooksett Sewer Commission
September 14, 2015
Minutes

AMENDED 10/5/15

The meeting was called to order at 12:00 PM. Present were: Chairman Sidney Baines
Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick
and Bethany Hague. Hooksett Town Councilman Don Winterton was also in attendance.

APPROVE & SIGN MINUTES FROM AUGUST 17, 2015

Commissioner Bergeron made a motion to accept the August 17th minutes as read.
Commissioner Kotowski seconded. Motion carried unanimously.

APPROVE AND SIGN MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – There was no financial report.

SUPERINTENDENT’S REPORT

BROX SAND AND GRAVEL– Supt. Kudrick wanted to give an update on Brox using the
outfall water from the plant. The project will not be started until at least next year, and would
require a utility easement to get to the part of the plant they need to. This easement would be
considered temporary, only existing as long as Brox was using the outfall water. Chairman
Baines asked if the easement would affect any expansion plans and was told it would not.

UNIVERSITY HEIGHTS – The last of the sewer services are being installed and they will be
testing the line next week.

REST AREAS –The Company that runs the highway rest areas is now asking to be refunded
monies expended for the line improvements on Route 3A. However, the project cannot ask for
any refund until the rest areas have been in full operation for one year. This will give enough
information on usage to see if any refund is owed.

SCHEDULED APPOINTMENTS

JIM DONNISON – The Commissioners met with the Town Engineer to officially greet him and
welcome him to the Town. Mr. Donnison had questions regarding the status of the Wal-Mart
sewer project (which has been stalled), and any potential sewer expansions. He also gave an
update on the status of the Lilac Bridge bids and the proposed time frame for the project.

AROMA JOE’S – *Barry Grier of Jones & Beach, Alex Vailas and Rob Hanson (franchisee)* –
These gentleman came to discuss locating a new Aroma Joe’s at 1323 Hooksett Road. This is the
last piece of an old project that was never developed which created the Monroe Muffler and TD
Bank properties. There is an existing sewer service for the property that Supt. Kudrick informed

them they would have to use (they had wanted to create a new one). Also, the piping to the grease trap would also have to be six inches and not four. The project would have no inside seating and no cooking would be done at the property. They would install a 1500 lb grease trap which is more than adequate for the project. Supt. Kudrick told them once he received the updated plans that included the 6 inch line and existing sewer service and the commercial permit fee the project would be all set for sewer. There would be no System Development Fee as it was already paid back when the project first started.

SNHU VISTOR CENTER– *Jeff Kevan* – Mr. Kevan came to discuss the proposed visitor center for the university. This building would relocate several offices into one central location. It would have mostly office space with some meeting rooms. There would be two floors with bathrooms located on each. The sewer will run up to the manhole near the library on an eight inch line. Supt. Kudrick told Mr. Kevan that he would need estimated flows to establish System Development Fees and the plans for the building. The project would need a permit, the SDF fee as well as some escrow money to proceed. Mr. Kevan stated that they would like to begin the project in December. Supt. Kudrick also asked if there was a map of all the sewer on the SNHU property and Mr. Kevan stated the master plan had just been produced and he would get a copy to Supt. Kudrick.

UNIVERSITY HEIGHTS 45 CRAWFORD LANE– *Jeffery Byrd* – Mr. Byrd came to the Board to discuss this address as it is currently being billed by the town as a buildable lot. The services however do not reach the lot itself and there is very little if any paved road frontage to the property. The project would like to make this property into a buildable lot by extending the services to it, and to do that with sewer they would need to make a temporary manhole. They do not want to extend the line farther than the lot, as the land next to it will not be built upon for some time. Supt. Kudrick was not in favor of this concept, he did not want a temporary manhole as this could cause problems when the permanent one is put in (creating dips and other imperfections), nor did he want to set a precedent of allowing temporary manholes on projects. Chairman Baines suggested that they project go back to Assessing and inform them that it not an actual buildable lot because of the lack of services.

It was decided that the Sewer Commission would deny the request (though not formally by vote) but would send a letter to Assessing stating that the lot is not buildable do to the lack of a sewer line.

AMENDED 10/5/15: The property was incorrectly identified as 45 Crawford Lane by Mr. Byrd. The correct location is LOT 45, University Circle.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business

NON-PUBLIC SESSION

The Commission did not go into non-public session.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Kotowski motioned to adjourn at 1:25 PM, Commissioner Bergeron seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski
Clerk