

Hooksett Sewer Commission
November 2, 2015
Minutes

REVISED 12/21/15

The meeting was called to order at 12:00 PM. Present were: Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague. Hooksett Town Councilman Don Winterton was also in attendance.

APPROVE & SIGN MINUTES FROM OCTOBER 19, 2015

Commissioner Kotowski made a motion to accept the October 19th minutes as read. Commissioner Bergeron seconded. Motion carried unanimously.

APPROVE AND SIGN MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – Mr. Beloin submitted his report to the Board. It included account balances for TDBank Investment and checking accounts. Other reports included profit and loss actual versus budget sheets, and comparison sheets of profit and loss actual versus budget for September 2016 versus 2015. In 2016 sewer charge revenues are down from last year and debts are over income a small amount.

The amount set aside for the Lilac Bridge restoration was included in the 2015 budget, but not spent. Therefor the auditors need the facility to adjust the amount not spent. The trustees will need to be sent paperwork to release the funds that were expended in 2015 but the rest of the set aside money will need to go back into the 2016 budget.

Although the overall budget vs. actual report shows that for the most part monies are being spent proportionately, to counter future increases in budget line items, there is a need for a rate increase to keep up with inflation. The facility has not raised rates for quite some time and have not coincided with the consumer price index. If the facility raised the rates by 7%, that would bring the rates in line with the price index. There was some discussion regarding the amount of the increase, and this item will be discussed further at the next meeting.

SUPERINTENDENT’S REPORT

DRAFT OF BUDGET – Supt. Kudrick submitted a more in-depth budget that included retirement and health insurance costs. The operational costs for the plant have decreased by \$7000 and office costs have been reduced by \$12,000. Besides the additional costs of the Poly Aluminum Chloride (PAC) product, everything else is basically the same per line item from last year.

BROX – The final plans have been submitted for the Brox Plant to use the outflow water from the Wastewater Plan at their facility. It included an expanded easement that would be beneficial

in the future when the Brox facility was no longer operational and the land turned into an industrial park (or similar development). The process as it stands now could affect plant operations in terms of chlorine levels, and it was decided that Underwood should review the plans to ensure there will be no detrimental effects to plant operations.

UNIVERSITY HEIGHTS – By trying to pull out the defective water lines at the site there has been damage done to several sewer services. Rick Blackwelder is inspecting the job for Village Water and is keeping an eye on the sewer problems as well.

SCHEDULED APPOINTMENTS

RON BRETON – Supt. Kudrick asked Mr. Breton to come and discuss both the Eversource contract and GE permits. Although the contract with Eversource was signed at the last meeting, Chairman Baines had dissented in signing it because he did not see any benefits in doing so. The Bow Plant has been basically non-operational the last few years and the Wastewater Plant has not received any product from it. Mr. Breton was in agreement that the product has been minimal, due to the lack of production and the installation of a more advanced treatment system. Commissioner Kotowski asked what the value of an official contract was being that the Hooksett plant was more of a safety valve for the Bow plant. Mr. Breton stated that some sort of compensation could be given to the Wastewater Facility to be on standby and to deal with any administrative costs. Commissioner Kotowski stated that compensation was not what he was looking for, just that the contract seemed to be a moot point. As the contract was already signed, Mr. Breton stated that he would bring the concerns of the Board to Eversource and a more mutually beneficial contract could be written up next year.

GE INDUSTRIAL DISCHARGE PERMIT – The paperwork signed by the Board last meeting was not the permit itself but the request to the state for the permit. The discharge permit needs to be changed as the current permit describes the two part system, and GE has replaced that with a one part system in the new facility.

OLD BUSINESS

NEW BUSINESS

MEDICAL INSURANCE CHANGES – Linda O’Keefe explained to the Board about the upcoming change in medical insurance for employees. The Town has voted to change companies from LGC Anthem to Harvard Pilgrim Healthcare. Rates will be 4% less than is being paid now, and the plan is comparable if not better in deductibles and co-pays.

PAY INCREASES FOR FISCAL YEAR 2016 – After a brief discussion, Commissioner Kotowski voted for a 2% increase in wages for 2016. Commissioner Bergeron seconded. All in favor, motion carried unanimously.

NON-PUBLIC SESSION

The Commission did not go into non-public session.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Kotowski motioned to adjourn at 1:41 PM, Commissioner Bergeron seconded.
All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski
Clerk