

**Hooksett Sewer Commission
December 7, 2015
Minutes**

The meeting was called to order at 12:00 PM. Present were: Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague. Hooksett Town Councilman Don Winterton was also in attendance.

APPROVE & SIGN MINUTES FROM NOVEMBER 16, 2015

Commissioner Kotowski made a motion to accept the November 16th minutes as read. Commissioner Bergeron seconded. Motion carried unanimously.

APPROVE AND SIGN MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – There was no financial report.

SUPERINTENDENT’S REPORT

BUDGET COMMITTEE – Supt. Kudrick presented the 2017 Budget to the Budget Committee. There was some questions on the upcoming rate increases and raises, but all and all they were satisfied with the budget presented.

DMR – There are no violations but the plant is right at the limit because there is not enough aeration in the tanks. DES approved this system, but it does not seem to work with in prescribed DES limits.

K-MART PUMP STATION– A mechanical seal went on one of the pump so it has been sent to be fixed. That pump has not been touched since 1974 when it was installed so it will now get a complete overhaul.

SNHU– Supt. Kudrick met with representatives from SNHU regarding system development fees and usage. SNHU thought that usage should be based on population, but the Wastewater Facility bases everything on gallonage. SNHU will research their water use and see if it has increased significantly in the last couple of years now that the library and dining hall have opened.

PAC SYSTEM– Supt. Kudrick would like to get permission from Krueger to start up the PAC system and get the engineers to oversee the plan. He is concerned that if Krueger is not informed or does not give permission they could try to use any findings against the facility in mediation. Chairman Baines asked when this system would be used in the process, and was informed that it was towards the end of the process (after potential places for the back- up of rags). The engineer overview will cost \$4,400 (or less) and can be taken out of the engineering line item. Commissioner Bergeron made a motion to expend up to \$4400 for the overview. Commissioner Kotowski seconded. All in favor, motion carried unanimously.

SCHEDULED APPOINTMENTS

BROX AGREEMENT - *Eric Stevenson, Brox Industries* - Mr. Stevenson informed the Board that the application for a permit has been sent up to DES with a draft of the agreement between Brox and the Sewer Commission. The signed final agreement must be signed and submitted to the state before the permit can be issued. They now have the plan for obtaining the outfall water from the Wastewater Plant that includes direction drilling and underground piping. They also would have their own meter for the power needed. Chairman Baines asked if the concerns Supt. Kudrick had about the agreement had been addressed. Supt. Kudrick replied that they had. Supt. Kudrick then asked Mr. Stevenson about the possibility of Brox contributing to the installation of a machine to address Chlorine residual if the problem arose and affected Brox's process. Mr. Stevenson said Brox would need to see what the permit entailed but most likely would be open to the process if it was needed. Supt. Kudrick also asked the Board if they wanted Underwood to review the plans for the process and the effect on the plant. As the permit had not been issued and Brox had done most of that research themselves it was decided that the review was not needed at this time. Commissioner Bergeron made a motion to sign the agreement, Commissioner Kotowski seconded. All in favor, motion carried unanimously.

CHANGE OF USE – 1093 HOOKSETT ROAD – *Brian Pratt, CLD Engineers* – Mr. Pratt came before the Board to answer any questions that they may have regarding changing the old gas station located at 1093 Hooksett Road to an Enterprise Rent-A-Car before approval of the plan was given to the Planning Board. The site would have a car washing station located in a garage, but it would be for hand washing with a pressure hose only, there would be no automation. Commissioner Kotowski asked how many gallons per wash and was told it would be about 20. Mr. Pratt did have some numbers from similar Enterprises in Manchester and those usages matched his projections. Mr. Pratt was told that they would need to install a grease/oil separator that would need to be pumped out once per year. Commissioner Kotowski made a motion to inform the Hooksett Planning Board of the acceptance of the change of use. Commissioner Bergeron seconded. All in favor, motion carried unanimously.

OLD BUSINESS

WALMART – Chairman Baines has still not heard anything more about a teleconference with Walmart. Attorney Hodes has not been contacted by their representatives.

NEW BUSINESS

BOETTCHER ELECTRIC – Commissioner Bergeron questioned Supt. Kudrick regarding the bill from Boettcher Electric for alarm monitoring. He wanted to know exactly what Mr. Boettcher was being paid for. Supt. Kudrick stated that the alarm company required an outside contractor to maintain the alarm system. Mr. Boettcher was able to check the alarm system daily by computer and did any maintenance that it needed. Supt. Kudrick was then asked how Mr. Boettcher was able to maintain the system while in Florida for 3 months, and he replied that another contractor was hired by Mr. Boettcher when he was away.

REQUEST FOR ABATEMENT – George Kassas, owner of the Granite Hill Marketplace at 1461 Hooksett Road contacted the Sewer Commission regarding a very high outstanding bill for one of his tenants. Sunbodies spa had a very high bill due to a running toilet. The owner of

Sunbodies, Kellie Potter, had actually been contacted by Linda O’Keefe regarding the bill, and Ms. Potter said she would send a letter asking for an abatement right away. However, she did not do so. As Mr. Kassas will most likely be the one ultimately responsible for paying the bill, he asked that some abatement be made. After reviewing the account, Mrs. O’Keefe calculated a \$416.75 (for 74,420 gallons) one time abatement for the account, leaving 40,000 gallons to still be charged for. Chairman Baines made a motion to approve the abatement, Commissioner Bergeron seconded. All in favor, motion carried unanimously.

BLUE RIBBON ESTIMATE ON SIGN INSTALLATION – Supt. Kudrick received the estimate from Blue Ribbon Fence for the installation of the Treatment Plant sign. It is about \$5,000 dollars. It is so high because the base of the sign has to be built up on one side with the stones because of the steep incline of the road where it will be placed. They are also waiting for one more estimate for the supplies before they can get the estimate on the handicap ramp to Supt. Kudrick. Commissioner Kotowski asked that plans for the sign installation be supplied so the Commissioners can see exactly what the quote is for.

NON-PUBLIC SESSION

The Commission did not go into non-public session.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 1:35 PM, Commissioner Kotowski seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski
Clerk