

Hooksett Sewer Commission
February 29, 2016
Minutes

The meeting was called to order at 12:00 PM. Present were: Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick Town Councilman Don Winterton and Bethany Hague.

APPROVE & SIGN MINUTES FROM FEBRUARY 1, 2016

Commissioner Kotowski made a motion to accept the February 1, 2016 minutes as read. Commissioner Bergeron seconded. Motion carried unanimously.

APPROVE AND SIGN MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – *Guy Beloin* – Mr. Beloin submitted his report to the Board. It included the cash balances for the end of January 2016. Currently there is \$896,418.83 in the non-SDF funds and \$559,054.40 in the SDF funds. There was then discussion about how the money invested with the trustees is obtaining the 1% interest, as he does not have a prospectus of investments. Chairman Baines asked if there were any other places to invest the money that could give a better return. Mr. Beloin explained that the principle needs to be protected and there are too many risks in other investments. Mr. Beloin also submitted a graph showing the length of time and payment schedule of the two Debt Service payments. He spoke about the very low interest rates that are currently being offered by the state. Discussion then centered on whether the Sewer Commission should refinance the debt to receive a lower interest rate and either reduce the amount of payments or the length of term of repayment. Mr. Beloin will contact the state to get more information.

SUPERINTENDENT’S REPORT

SNHU – Representatives from SNHU will be coming to the next meeting to discuss the new dorm they are planning to build. The design will be almost an exact copy of the dorms that have already been built.

DES INSPECTION– There was only one deficiency listed in the inspection report. The e-coli test needs a new standard as the old one has been discarded. As this standard is not used regularly by staff it was an oversight to not obtain a new one. Supt. Kudrick has ordered one to be in compliance.

LILAC BRIDGE – Representatives from Hooksett will be meeting with the state regarding the process of demolishing and creating the new bridge in Hooksett. The meeting will be held on March 10th.

BUDGET HEARING – There were very few questions at Budget Meeting regarding the Facility budget. There were questions about some office supply lines and a replacement wiring harness for one of the trucks. Supt. Kudrick also explained the hike in wages as one of the

employees has obtained his Grade 4 licenses and therefore has obtained a higher wage. The raise in sewer rates was then discussed. Supt. Kudrick explained that with the costs of operation rising, the fact that rates have not been raised since 2009 and the lack of any interest income that had helped in the past to off-set expenses it was now imperative that the Commission raise sewer rates to keep a balanced budget. These rates were voted on in January by the Hooksett Sewer Commission and will be reflected on July 2016 bills for sewer usage beginning January 1, 2016.

EFFLUENT SAMPLER – The sampler is no longer working and a new one will be \$3400. Supt. Kudrick would like to move the unit to a manhole located in a shed to both protect the meter and reduce the amount of line the sampler has to obtain the samples. Depending on flows the sampler could run every 15 minutes. With the long line the sampler has to bring the sample to the machine and then push it back it wears it prematurely. He will start getting prices to bring to the Board.

SCHEDULED APPOINTMENTS

REQUEST FOR REDUCTION IN BILL – Yuri Aviantis – Mr. Aviantis came before the board to ask that his sewer bill be reduced. He is on disability with a limited income and his last bill for 124 Mammoth Road unit 214 was over \$130 dollars. His unit’s bill is based on one meter reading for the 30 units and he has no control over his usage. After discussion, he was granted a reduction in his bill and he will be charge 8,000 gallons per quarter. This reduction will end when he no longer owns the unit.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

NON-PUBLIC SESSION

The Commission did not go into non-public session.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 12:51 PM, Commissioner Kotowski seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski
Clerk