

Hooksett Sewer Commission
March 7, 2016
Minutes

The meeting was called to order at 12:00 PM. Present were: Chairman Sidney Baines, Commissioner Roger Bergeron, Superintendent Bruce Kudrick Town Councilman Don Winterton and Bethany Hague. Commissioner Frank Kotowski was excused.

APPROVE & SIGN MINUTES FROM FEBRUARY 29, 2016

Commissioner Bergeron made a motion to accept the February 29, 2016 minutes as read. Chairman Baines seconded. Motion carried unanimously.

APPROVE AND SIGN MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – *There was no financial report.*

SUPERINTENDENT’S REPORT

DMRS – The plant is at the limit for BODs but there are no violations. Underwood Engineering with input from the state is trying to find a solution to the problem. The Poly Chloride Aluminum (PAC) product will probably be used as a solution. Supt. Kudrick is worried about the amount of Aluminum being introduced to the river and any restrictions that the state may add to the permit regarding it. Using the PAC product will also add daily costs to the operation of the plant.

LILAC PARK – Supt. Kudrick informed the Board of the proposal to build a miniature golf course, smoke house and concert area to the project located near the new hotel on Hackett Hill Road. Even though the area would not use Sewer, he wanted to let the Board know of the project.

LILAC BRIDGE – Representatives from Hooksett will be meeting with the state regarding the process of demolishing and creating the new bridge in Hooksett. The meeting will be held on March 10th.

SCHEDULED APPOINTMENTS

SOUTHERN NH UNIVERSITY – *Lawrence Yassanye, Facilities Manager for SNHU, David Fenstermacher of VHB Engineering and Mike Cornoni of Cannon Design* – These gentlemen came before the board to discuss the new Athletic facility to be built on campus. The facility would include 1500 seats with a new building that would house both locker rooms for home and visiting teams, a concourse level with bathrooms and concessions, and a third floor that would relocate sports offices from other parts of the campus. Total amount of facilities would be 53 toilets and 21 showers. They expect the usage to be 7500 gallons per day, but that would not be a constant amount as it depends on what events are in operation each day. The only constant usage would be from the third floor offices. Although they are not planning to make food at the

concession stands, they will be installing a 1500 lb grease trap for potential future use. This facility will basically redistribute and centralize staff of the sports program into one location, with no additional staff. They would take the 2000 out of about 2200 people (spectators and staff) from the current athletic area and move them from one section of campus to another.

Chairman Baines stated that he believed that if they build such a facility they should depend on more usage as other groups will want to use it. Therefore there would probably be more usage. Mr. Yassanye didn't believe that it would be that much more. It was stressed that if the campus usage spikes after the facility is on line, there will be system development fees owed. The Sewer Commission staff will monitor the usage after the facility is on-line.

There was a quick discussion regarding the proposed new dorm. It would be the same about of beds of the dorm that will be torn down so there should be no extra usage. Representatives from that project will be coming before the board at a later date.

The representatives were told that there would be a \$150.00 permit fee, and \$10,000 for escrow. A letter with these requirements will be sent to Mr. Yassanye.

NATIONAL GUARD BUILDING – *Jeff Zweber, Engineering Ventures and James Haggett State of New Hampshire* – The gentleman came before the board to discuss the National Guard Building that will be located on Hooksett Road. It will provide maintenance facilities for all National Guard vehicles in the Southern New Hampshire area. It will have 10-14 permanent employees and will operate during normal business hours. There will be no permanent storage of vehicles or equipment on site.

They will be using the Knights of Columbus/Colorful Apples Learning Center at 1249 Hooksett Road frontage to tie into the sewer located across the road. Construction of the facility will include tying the Daycare property to sewer. They were advised to draw up the easement documents regarding that property and include it with the final plans when submitted. A grease and oil separator will be installed. Construction is slated to being in the Spring of 2017.

Usage was estimated at 750 gallons per day. They were told that there would be \$9000.00 for System Development Fees, \$150.00 for the permit fee and \$10,000 for escrow.

OLD BUSINESS

TIF DISTRICT - *Stuart Arnett of ADG Planning and Development* – Mr. Arnett came before the Board to bring them up to date on the progress of the plans for the TIF District.

FORMAL VOTE ON RAISE OF SEWER RATES – The Hooksett Sewer Commission will now accept the new sewer rates that will begin on the July 2016 bills for sewer usage beginning on January 1, 2016 discussed and agreed to at the January 11, 2016 meeting. In error the Commission did not formally accept the new rates and will now do so. Commissioner Bergeron made a motion to accept the rate increase, Chairman Baines seconded. All in favor, motion carried unanimously.

NEW BUSINESS

There was no new business.

NON-PUBLIC SESSION

The Commission did not go into non-public session.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 2:15 PM, Chairman Baines seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Roger Bergeron
Acting Clerk