

**Hooksett Sewer Commission**  
**April 4, 2016**  
**Minutes**

The meeting was called to order at 12:00 PM. Present were: Chairman Sidney Baines, Commissioner Roger Bergeron, Commissioner Frank Kotowski, Superintendent Bruce Kudrick Town Councilman Don Winterton and Bethany Hague.

***MOMENT OF SILENCE FOR ARNOLD GREEN***

**APPROVE & SIGN MINUTES FROM MARCH 21, 2016**

Commissioner Kotowski made a motion to accept the March 21, 2016 minutes as read. Commissioner Bergeron seconded. Motion carried unanimously.

**APPROVE AND SIGN MANIFESTS**

**READ CORRESPONDENCE**

**FINANCIAL REPORT** – *There was no financial report.*

**SUPERINTENDENT’S REPORT**

**MANHOLES** – Supt. Kudrick has just been informed that the town is planning on repaving Martins Ferry and Main Street this year. There 16 manholes on Martins Ferry and 15-16 on Main Street that will have to be raised at \$750 a manhole. As Supt. Kudrick was not made aware of this plan until now and does not have the money available to pay for the raisings. Money has already been set aside for the Merrimack Street repaving and raising of the manholes and tv-ing other sewer lines for maintenance issues. Mr. Winterton thought that Martins Ferry may be a total reconstruction and therefore the manholes for that section may be included in the plans.

**SAMPLER** – The circuit board for the sampler is not working properly. It will cost more money to fix the problem than to buy a new one for \$3200. He has to rent a sampler for about three weeks until the new one is shipped.

**MARTINS FERRY** – The company that he has bought the Muffin Monster from no longer repairs the units, only sells new ones. However he has found that AAA Pump Service can do the repairs which is convenient and will do so for less than the \$16,000 for a new one. Chairman Baines asked if they will warrantee the work and was told that they would do so. After it is rebuilt it should last for another six years, and Supt. Kudrick will put money in future budgets to replace/repair them in the future.

**SCHEDULED APPOINTMENTS**

There were no scheduled appointments.

## **OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

**APPROVAL OF UPDATED JOB DESCRIPTION** – Commissioner Bergeron made a motion to accept the updated job description for the Wastewater Treatment Plant’s Financial Advisor. Commissioner Kotowski seconded. All in favor, motion carried unanimously.

**ATTORNEY’S FEES** – Discussion regarding attorney’s fees is tabled until next meeting.

## **NON-PUBLIC SESSION**

The Commission did not go into non-public session.

## **PUBLIC INPUT**

There was no public input.

## **ADJOURNMENT**

Commissioner Bergeron motioned to adjourn at 12:25 PM, Chairman Kotowski seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski  
Clerk