

**Hooksett Sewer Commission**  
**October 17, 2016**  
**Minutes**

The meeting was called to order at 12:00 PM. Present were: Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, and Superintendent Bruce Kudrick, Town Councilman Don Winterton and Bethany Hague.

**APPROVE & SIGN MINUTES FROM OCTOBER 3, 2016**

Commissioner Kotowski made a motion to accept the October 3, 2016 minutes as read. Commissioner Bergeron seconded. Motion carried unanimously.

**APPROVE AND SIGN MANIFESTS**

**READ CORRESPONDENCE**

**FINANCIAL REPORT – *Guy Beloin*** – Mr. Beloin submitted his report to the Commissioners. It included Balance Sheets, Profit and Loss Statements and Actual vs. Budget reports. The bank account cash balances were only preliminary as he had not received all the bank statements.

Chairman Baines then explained to Mr. Beloin that the Commission has received \$10,000 from Eversource to continue the contract for the Wastewater Facility to accept Bow plant wastewater if needed. The Board would like to put the money towards the tree berm/landscaping that will be needed in the future. Mr. Beloin told the Board that this money can be added to the amount that will be turned over to the trustees at the end of the year.

**SUPERINTENDENT’S REPORT**

**DMR’s** – There were no violations.

**DEWATERING MACHINE** – The conveyor belt wore out and he has ordered two new ones at \$3,300. Supt. Kudrick is ordering a few more things that will need to be replaced in the next year so that all will be ready to replace in FY 2017.

**TAY ROAD** – The sewer plugged up at 1 Tay Road and backed up into the basement. The owners of the property wanted the Sewer Department to fix it, but all of that area is controlled by the Condo Association. However, Supt. Kudrick will still have to submit a report to the EPA regarding the incident.

**NEW PICKUP** – Supt. Kudrick has gone with Quirk’s bid of \$27,961 which includes trading in the old pick-up. The second bid from Hilltop had been \$28,978.

## **SCHEDULED APPOINTMENTS**

**REST AREA REFUND – *Rusty McLear, Granite State Hospitality*** – Mr. McLear came before the board to ask that the amount of \$46,253 his company expended to fix 88 feet of pipe along Route 3A be returned. The work was needed as the pipe had no pitch, and it was feared that the increased usage from the new rest areas would compromise the line. The agreement had been that if the rest areas did not exceed 16,000 per day in usage after a one year period the money would be refunded. The rest areas are averaging roughly 11,000 gallons per day by Superintendent Kudrick’s accounting. The Board voted to honor the agreement, and Commissioner Kotowski made a motion to refund the \$46,253 with Commissioner Bergeron seconding. All in favor, motion carried unanimously.

**UNDERWOOD ENGINEERING** – Dave Mercier, Steve Smith – These gentleman came before the board to discuss possible upgrades to the plant to get it to run at least 1.6 million gallons per day. There were two possibilities, converting the plant back to a primary plant, or working with the IFAS system already in place. Their report included cost projections, possible drawbacks and detailed drawings.

## **OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

There was no new business.

## **NON-PUBLIC SESSION**

The board did not go into non-public session.

## **PUBLIC INPUT**

There was no public input.

## **ADJOURNMENT**

Commissioner Bergeron motioned to adjourn at 1:50 PM, Commissioner Kotowski seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski  
Clerk