

**Hooksett Sewer Commission  
January 9, 2017  
Minutes**

The meeting was called to order at 12:00 PM. Present were: Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick, Town Councilman Don Winterton and Bethany Hague.

**APPROVE & SIGN MINUTES FROM DECEMBER 19, 2016**

Commissioner Kotowski made a motion to accept the December 19, 2016 minutes as read. Chairman Baines seconded. Motion carried unanimously.

**APPROVE AND SIGN MANIFESTS**

**READ CORRESPONDENCE**

**FINANCIAL REPORT** – There was no financial report.

**SUPERINTENDENT’S REPORT**

**FLOWS** – The flows for 2016 were very low due to the drought. There were only 2 days that the plant received over 1 million gallons. In 2008 it was 127. Besides the drought, other factors that helped decrease the flows were GE cutting back on their usage and the continued updating/maintenance of the sewer lines that is eliminating infiltration to the system.

**DMR’s** – There were no violations for December.

**SNHU** – Representatives from SNHU met with the Town Planning Board to discuss the use of the CB Sullivan Building to house the programs from Daniel Webster College that SNHU is taking over. The former warehouse building will be turned into classrooms and the bathrooms updated. Supposedly this use will be temporary, but more discussion is needed to find out the time frame. However despite stating to the Board that they are working with the Sewer Department on this project, Supt. Kudrick has not as of yet been contacted by them.

**STATE INSPECTION INFORMATION** – Supt. Kudrick informed the Board that the plant has resolved the issue of the outdated standard and has been told by the state they are all set. He showed the Board what exactly the standard in question looked like and informed them as to why it was important.

**SEWER LIEN ON INDUSTRIAL PROPERTY LAND** – Eric Stevenson from Brox contacted the Sewer Commission regarding the land located across from the Commission’s at the Industrial Park that Brox is considering purchasing from Manchester Sand and Gravel. During the title search it was found that there is an outstanding \$50,000 sewer lien from 1996 attached to it. Research is needed to find out more about this lien, and David Campbell from Manchester Sand should be invited to the next meeting to discuss it.

## **SCHEDULED APPOINTMENTS**

**UNDERWOOD ENGINEERING – *Dave Mercier and Steve Clifton***- Underwood came to discuss the next steps for the plant now that the lawsuit is over. Talk centered around new air spargers, media and how to proceed in finding the best plan for the plant to make it able to accept up to 1.6 million gallons per day. There was also questions about what information can now be discussed/given out that is in compliance with the agreement with Kruger. Underwood would like to be definite in what is and is not sharable information. It was decided that Underwood would come back to the next meeting with a proposed action plan, estimated numbers and revised contract.

## **OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

**PERSONNEL** – Supt. Kudrick informed the Board that he would like to reinstate the Assistant Superintendent Position, as well as finally hire an additional line person by the summer. The Assistant Superintendent Position will be posted in Town.

## **NON-PUBLIC SESSION**

The Board did not go into non-public session.

## **PUBLIC INPUT**

There was no public input.

## **ADJOURNMENT**

Commissioner Kotowski motioned to adjourn at 2:22 PM, Commissioner Bergeron seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski  
Clerk