

Hooksett Sewer Commission
March 20, 2017
Minutes

The meeting was called to order at 12:00 PM. Present were: Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick, and Town Councilman Don Winterton. Bethany Hague was excused.

APPROVE & SIGN MINUTES FROM MARCH 6, 2017

Commissioner Bergeron made a motion to accept the March 6, 2017 minutes as read. Commissioner Kotowski seconded. Motion carried unanimously.

APPROVE AND SIGN MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – There was no financial report.

SUPERINTENDENT’S REPORT

PRE-APPLICATION FOR THE STATE REVOLVING LOAN FUND – Commissioner Kotowski made a motion to apply for SRF funding. Commissioner Bergeron seconded. All in favor, motion carried unanimously. Chairman Baines signed the pre-application paperwork.

MOTOR – A representative from the company is coming up this week to inspect the motor and has also been in contact with the manufacturer of the bearings for the motor as they have failed and should not have done so. Someone from that company will be coming up to get the bearings to do tests.

LILAC BRIDGE –There were only two bids for the construction. Ed Swett was the lowest bidder at 3.5 million. The other bid was for 4 million.

OPERATOR IN TRAINING JOB DESCRIPTION – The only update is that they must be able to drive a standard or their CDL license will state they can only drive automatics. Supt. Kudrick would like to advertise in town now then on April 1st go outside. The starting pay was discussed and it was decided that it would start between \$14.75 - \$16.28 an hour depending on experience.

ASSISTANT SUPERINTENDENT JOB DESCRIPTION – Supt. Kudrick gave the Board the updated job description for their review and comments. They will discuss it at the next meeting.

SCHEDULED APPOINTMENTS

4 BIRCH HILL ROAD - *Mark Plantier* – Mr. Plantier came before the board to ask for a refund part of his final bill due to an error on Village Water's part. Village water had charged him for usage that was either in error, or not his, as the residence had stood empty the entire time he had owned the property. After some discussion, Commissioner Bergeron made a motion to refund \$196.00 to Mr. Plantier. Commissioner Kotowski seconded. All in favor, motion carried unanimously.

OLD BUSINESS

SUNDAY PAY – Sunday pay was started over 30 years ago. It was given for Sunday's only, and was based on the average of all the overtime for every employee. Now most of the employee's make more with regular overtime pay which cannot continue. Commissioner Kotowski made a motion to rescind the Sunday pay policy of 11/28/1984 to comply with state labor laws, Commissioner Bergeron seconded. All in favor, motion carried unanimously. There was then discussion about how this rescinded policy would affect one current employee and the new employee that will be coming on board. The current employee would lose over six dollars and hour on Sunday if he is only making time and a half. The Board decided to create a new Sunday pay policy. Commissioner Kotowski made a motion that the Sunday Pay rate would be \$34.04 per hour or time and a half, whichever was greater. Commissioner Bergeron seconded. All in favor, motion carried unanimously. The Board also decided to include \$2000.00 into Supt. Kudrick's pay to compensate him for his Sunday work.

NEW BUSINESS

There was no new business.

NON-PUBLIC SESSION

The Board did not go into non-public session.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Kotowski motioned to adjourn at 1:15 PM, Commissioner Bergeron seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski
Clerk