

Hooksett Sewer Commission
June 5, 2017
Minutes

The meeting was called to order at 12:00 PM. Present were: Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick, Town Councilman Don Winterton and Bethany Hague.

APPROVE & SIGN MINUTES FROM MAY 15, 2017

Commissioner Bergeron made a motion to accept the May 15, 2017 minutes as amended. Commissioner Kotowski seconded. Motion carried unanimously.

APPROVE AND SIGN MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – There was no financial report.

SUPERINTENDENT’S REPORT

NATIONAL GUARD BUILDING – Supt. Kudrick received the easement from the National Guard and has some concerns. It states that the Wastewater Facility will be responsible for the easement that the Guard building will have with the daycare property. This easement is granted by the daycare to the National Guard and therefore the Sewer Department has no responsibility. After some discussion, it was decided that Supt. Kudrick will return the paperwork to the National Guard for them to change.

AIR SPARGES – Underwood has received a quote from Penta for the air sparges for tanks 1 and 2. The total cost will be \$50,100.00. There will be three sets of air sparges installed under the screens. After some discussion, Commissioner Bergeron made a motion to expend \$50,100 for the air sparges. Commissioner Kotowski seconded. All in favor, motion carried unanimously.

3 CASTLE DRIVE – The owner of 3 Castle Drive has asked for some assistance to extend sewer to her property. There is problems with elevation and ledge which makes it cost prohibitive, but her current septic system is failing. There was discussion about other remedies from the Town that she could pursue, and Supt. Kudrick will contact her.

36 POST ROAD – Supt. Kudrick was informed that an accessory apartment was completed at 36 Post Road. The Town had issued a building permit without having the builder or owner consult with the Sewer Department regarding fees.

DC’S TAVERN – Supt. Kudrick saw that the restaurant was now open, and went to talk to the owners. The building sign-off was done without notice to the Sewer Department, which had to inspect the installed grease disposal system that was allowed to be used on a probationary basis. The business was not to have opened before this inspection was done. There was then discussion about the constant problems the building department issuing permits without contact the Sewer Department.

MURAL – Supt. Kudrick has received a quote to put mural panels on the storage container down at the plant that shows how the river is affected by pollution and the ways it has been cleaned up with treatments. The quote is for \$12,500. Commissioner Kotowski made a motion to spend \$12,500 for James O’Brien to do the panels. Commissioner Bergeron seconded. All in favor, motion carried unanimously.

COMMISSION OFFICE ROOF – The two lowest quotes for a new roof are \$6,900 for shingles and \$15,700 for a metal sheeting. After some discussion, Commissioner Bergeron made a motion to accept the \$6,900 bid from Dave’s Roofing. Commissioner Kotowski seconded. All in favor, motion carried unanimously.

SCHEDULED APPOINTMENTS

There were no scheduled appointments.

OLD BUSINESS

NEW PAY RANGE FOR OPEN OPERATOR POSITION – After discussion, it was decided that the pay range for the operator position would be from \$15.50 - \$18.50 depending on experience.

OFFICE HELP – Commissioner Kotowski made a motion to create a third office position. Commissioner Bergeron seconded. All in favor, motion carried unanimously.

NEW BUSINESS

There was no new business.

NON-PUBLIC SESSION

At 1:14 PM Commissioner Kotowski motioned to go into Non-Public Session under RSA 91-A:3II (a). All in favor. At 2:06 PM the Commissioners came out of non public session. There were no decisions made.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Kotowski motioned to adjourn at 2:11 PM, Commissioner Bergeron seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski
Clerk