

Hooksett Sewer Commission
June 19, 2017
Minutes

The meeting was called to order at 12:00 PM. Present were: Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick, Town Councilman Don Winterton and Bethany Hague.

APPROVE & SIGN MINUTES FROM JUNE 5, 2017

Commissioner Bergeron made a motion to accept the June 5, 2017 minutes as amended. Commissioner Kotowski seconded. Motion carried unanimously.

APPROVE AND SIGN MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – Mr. Beloin submitted his report to the Board. He has estimated that there will be a \$67,000 surplus at the end of the fiscal year, but that is not a final number. \$12,555 will be encumbered for the commissioned mural and \$8,100 will be encumbered for polymer from Carlisle Chemical for a total of \$20,600. The rest of the surplus will be transferred into the general fund.

Commissioner Kotowski also made a motion to transfer \$12,000.00 from the Rental Income to the Property Enhancement Trustee Funds. Commissioner Bergeron seconded. All in favor, motion carried unanimously.

Mr. Beloin stated that there is a \$33.52 balance in the PENTA retainage line item. He will have the Treasurer transfer the money out of that PDIP and then close out that line item entirely.

Underwood has put forward the paperwork for the grant money from DES for an asset management program. Mr. Beloin asked if the Board would like to start the paperwork on SRF money for future improvements. He was told yes, and Chairman Baines signed the pre – application paperwork.

SUPERINTENDENT’S REPORT

WETLANDS PERMIT – Chairman Baines signed the paperwork for the permit so that the outfall work can proceed. The work on the pipe should start on the 13th of July (once Eversource takes the river down for their work on the dam).

LILAC BRIDGE – The bridge is scheduled to be taken down on July 7th.

SNHU PARKING LOT – Supt. Kudrick wanted to make the Board aware of the proposed 500 slot parking lot SNHU is proposing off of Martin’s Ferry Road. However, Councilman Winterton informed them that the proposal has been withdrawn by SNHU to the Planning Board.

BUILDING DEPARTMENT – Supt. Kudrick has spoken to Jim Donnison regarding the problems with permits being given to projects without notification to, or sign-off from, the Sewer Department.

Supt. Kudrick also asked Mr. Donnison for an estimate on material to fill all the cracks in the pavement for the plant.

SCHEDULED APPOINTMENTS

There were no scheduled appointments.

OLD BUSINESS

There was no old business.

NEW BUSINESS

SOLAR – Councilman Winterton was asked for information as to whom to contact regarding the possibility of installing solar installations on Sewer land as he is looking into solar for the Town. There was discussion about next steps, and Councilman Winterton gave the Board a contact at Revision Solar Energy.

NON-PUBLIC SESSION

The Board did not go into non-public session.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 1:38PM, Commissioner Kotowski seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski
Clerk