

Hooksett Sewer Commission
July 24, 2017
Minutes

The meeting was called to order at 12:14 PM. Present were: Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick, and Bethany Hague.

APPROVE & SIGN MINUTES FROM JULY 10, 2017

Commissioner Bergeron made a motion to accept the July 10, 2017 minutes as read. Commission Kotowski seconded. Motion carried unanimously.

APPROVE AND SIGN MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – Mr. Beloin submitted his report which included the balances of the PDIP accounts. There is still about \$33.00 dollars in the Penta retainage area that needs to be transferred to the general fund by the treasurer. This is leftover interest. Chairman Baines asked about the \$2800 withdrawal from the Escrow account and was told it was for inspector fees. At the end of June there was roughly \$199,000 left in the sewer checking account. The total in the TD Trustee accounts total \$1,229,000, but this is not a final number as he had not received the June statement before this meeting.

His report included balance sheets comparing 2016 audited numbers with unaudited 2017. Liabilities were \$117,000 in accounts payable, and with the expected payables still to be recorded it should be about the same this year. There is a projected \$25,000 left in unencumbered funds for the year, but that is an unaudited amount at this time.

Showing Actual vs. Budget 2017 vs. 2016, revenues were up 7.98%, but that is a reflection of the 8% rate increase. All in all the budget forecasting seems to have been in line with spending.

SUPERINTENDENT’S REPORT

UNDERWOOD – Underwood is asking that the Board pre-order the screens needed instead of waiting for a contractor to order them when they begin the project. This would insure that the screens are ready to be installed when needed. Unfortunately, the screens cannot be created by anyone but Kruger as they are patent pending. Chairman Baines asked Supt. Kudrick what were the cost of the screens in the original construction, and was told that the costs were bundled in the construction bid. Commissioner Kotowski made a motion to order the screens at \$139,000. Commissioner Bergeron seconded. All in favor, motion carried unanimously.

PAVING – Supt. Kudrick received an estimate of \$57,000 to reclaim and pave the road to the plant. The Town will not help with any of the expense.

WASHOUT – Supt. Kudrick was informed by neighbors around the Main Street pump station that there was a washout occurring at the station. He tried to contact the Highway Dept.

regarding the problem as it is technically Town land, but was told everyone was on vacation. They did end up sending one man and truck to help out. Bruce Seavey was called in with his loader and Supt. Kudrick had it fixed immediately as it was a safety issue. All told it was about three hours of work.

ROUTE 3-A – The manholes will be raised and Rick Blackwelder will be inspecting the job to ensure that nothing is dropped down into the manholes while the road is being paved.

ENERGY AUDIT – Supt. Kudrick had signed up for DES to perform an energy audit at the plant a number of months back. They have performed the audit and will submit a written report of their findings in a few weeks.

OUTFALL PIPE – All the work at the outfall pipe has been performed and was able to be completed in one day.

18 HUNT STREET – Mrs. Martineau, the owner of 18 Hunt Street had contacted Supt. Kudrick about the fact that her septic system was failing and she would like to tie onto the sewer. However, after having the line TV'd, it was found that there is no stub for that residence. After some research Supt. Kudrick remembered that the stub was not put in because the line went into a private development, not the Town sewer service, and that could not be done. He advised Mrs. Martineau to have a new septic system installed.

SCHEDULED APPOINTMENTS

There were no scheduled appointments.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

NON-PUBLIC SESSION

At 1:35 PM Commissioner Bergeron motioned to go into Non-Public Session under RSA 91-A:3II (a). All in favor. At 2:05 PM the Board came out of non-public session. No decisions were made.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 2:06 PM, Commissioner Kotowski seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski
Clerk