

Hooksett Sewer Commission
August 21, 2017
Minutes

The meeting was called to order at 12:00 PM. Present were: Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick, and Bethany Hague.

APPROVE & SIGN MINUTES FROM AUGUST 7, 2017

Commissioner Bergeron made a motion to accept the August 7, 2017 minutes as read. Commissioner Kotowski seconded. Motion carried unanimously.

APPROVE AND SIGN MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – Mr. Beloin submitted his report to the Board. It included the balances of the TD Bank Treasury Accounts, as well as the total cash on hand. He informed the Board that the audit has not been scheduled yet by the new auditor.

SUPERINTENDENT’S REPORT

EASEMENTS – While clearing the easements near Martins Ferry, Supt. Kudrick found that the construction at SNHU had plugged up the ends of the storm water pipes at the easements. This could cause erosion problems if not fixed. He showed the problem to the contractor who will clean out the area. He also noticed some large pine trees that may come down soon in the wet area, and has contacted Accurate Tree Service to come take care of them.

MANAGEMENT COURSE – Supt. Kudrick informed the Board that he had taught a Management Course at DES regarding what to do and who to contact in regards to an overflow. Chairman Baines stated that DES has profusely thanked Supt. Kudrick in a letter for that class, and congratulated Supt. Kudrick on his success.

SCADA SYSTEM– The system went down over the weekend. Supt. Kudrick has had the phones checked but they are not the problem. LCS Controls has been contacted and they are trying to solve the problem. The back-up system did work as needed so there were no problems with any alarms.

OPERATOR EXCHANGE PROGRAM – The Wastewater Pollution Control Association is sponsoring an operator exchange program where an operator from one state goes to other facilities in a neighboring state to observe other types of plants. The one coming to New Hampshire will be visiting Hooksett.

TV’ING LINES – The streets that will be looked at are Beachesne, Main, Thompson, and Mt. St. Mary’s. He has told the company to look for any connections that don’t look as they have been used. There have been problems of the like on Beachesne before.

DRAFT BUDGET – Supt. Kudrick submitted his draft budget to the Board for their review. He explained some of the changes, increases and decreases for their edification.

OLD BUSINESS

There was no old business.

SCHEDULED APPOINTMENTS

GREGORY SIFFERLIN – Mr. Sifferlin came before the board to ask for money to be refunded to him due to a defective outside reader. Despite having had high bills for a number of years, he had not addressed the issue until he had finally responded to a letter sent by the Sewer Commission Office regarding the problem. He had the meter replaced, and when this was done, it was found that there a large amount of deduct credits not given to him. However, since he had not contacted the Sewer Commission Office for many years regarding the problem, it was decided that the office would only go back 18 months and refund him any monies due to him.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

NON-PUBLIC SESSION

The Board did not go into non-public session.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 1:36 PM, Commissioner Kotowski seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski
Clerk