

**Hooksett Sewer Commission
September 18, 2017
Minutes**

INITIAL	COMMENTS
<i>B.B.</i>	

The meeting was called to order at 12:00 pm. Present was: Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Kim Langlois.

Approve and Sign Minutes from September 11, 2017

Commissioner Bergeron made motion to accept the September 11, 2017 minutes as read. Commissioner Kotowski seconded. Motion was carried unanimously.

Approve and Sign Manifests

Read Correspondence

There was no financial report

Superintendent's Report

TIF (Tax Increment Financing) Bruce discussed some of the five options and tax payer concerns with connecting Exit 10 to the sewer lines. There is a TIF meeting September 19, 2017 taking place at the Town Hall at 6:00pm, anyone interested can attend.

City of Hooksett has completed crack filling (for roads etc) the plant and two of its pump stations need cracks filled so Bruce contacted Advanced Excavating, whom does liquid asphalt and they will fill the cracks. It was estimated to be \$800 for the cracks at the plant and \$427 each for the two pump stations. The Commissioners were satisfied with this estimate.

NH Solar Garden is coming out September 21, 2017 to discuss where the plant can put solar panels and what options would best fill the needs for the plant.

A review of the Mural for the side of storage unit at the plant is on September 27th, 2017.

Bruce went over his Budget for the Treatment plant; there was no increase in the budget from last year. Bruce was given the go ahead from the Commissioners to submit the Treatment plant budget.

The plant is done TV and cleaning the sewer lines for this year

Old Business: None

New Business: Locating a spot to put the Solar Panels for the Treatment Plant.
The next Commissioners meeting is October 2, 2017.

Scheduled Appointments: 12:15pm Dave Mercier from Underwood RE: Phase 3A Statue Update

Dave discussed the treatment plant upgrades; he also handed out an agenda of the upgrade to the Treatment Plant.

- Advertise for Bids: September 12, 2017
- Pre-Bid Meeting: September 27, 2017
- Open Bids: October 12, 2017
- Construction Starts: October 26, 2017
- Substantial Completion: December 25, 2017
- Final Completion: January 9, 2017
- Full scale organic pilot January 2018 – January 2019
- Full scale hydraulic test 1: February 2018
- Full scale hydraulic test 2: August 2018
- Full scale hydraulic test 3: February 2019
- Design Phase 3A Project: Winter 2018/2019
- Construct Phase 3A: 2019/2020

Dave discussed the process of taking the screens out during the upgrade and proper procedure for sanitizing and storing them until they are ready to be put back into the tanks. Bruce, the Commissioners and Dave discussed options on where and how we would store the screens. Dave Mercier had nothing else to discuss with the Commissioners and ended his business at 1:10pm.

Non-Public Session: The board did not go into Non-public session

Public Input: There was no public present and no public input to be heard

Adjournment: Commissioner Bergeron motioned to adjourn at 1:45pm, Commissioner Kotowski seconded. All in favor, motion carried unanimously.

Respectfully submitted


Commissioner Frank Kotowski

Clerk