

**Hooksett Sewer Commission
October 16, 2017
Minutes**

INITIAL	COMMENTS
B	
FRK	
JB	

The meeting was called to order at 12:00pm. Present were: Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick, Town Councilman Don Winterton, Financial Advisor Guy Beloin and Kim Langlois.

Approve & Sign Minutes from September 27, 2017 and October 2, 2017.

Commissioner Bergeron made motion to accept the September 27th, 2017 minutes as read. Commissioner Kotowski seconded. Motion carried unanimously.

Commissioner Kotowski made motion to accept the October 2nd, 2017 minutes as read. Chairman Sidney Baines seconded (Commissioner Bergeron was not in attendance at October 2nd meeting). Motion was carried unanimously.

Scheduled Appointments: There were no appointments scheduled.

Guy Beloin quickly went over a draft of the First Quarter Budget

Town Councilman Don Winterton informed everyone that Health Insurance Bids open for the Town October 30th and 31st.

Superintendent's Report:

Bruce talked to Eric from BROX regarding the WWTP purchasing land from them for solar use. Eric will be in at the Next commissioners meeting November 6th to talk with the board regarding this land.

DMR's: No violations

Ecoli Violation: October 3rd due to training purposes. The plant has a new employee and in order to train him properly the regular tests are taking longer than normal and this contributed to the Ecoli violation. Bruce sent out letter of explanation to the proper authorities regarding this.

Bruce met with a contractor regarding possible purchase of heat pumps for two of our pump stations on Martins Ferry and Merrimack Street. Bruce wants to get more information on the heat pumps and will present this information to the commission when it is available.

Bruce is having an electrician come out to the Plant to give an estimate on putting fans in the dewatering room and changing the lights outside the plant with new LED lighting.

On October 15th at 3:15pm there was a power failure at the plant due to a branch taking out a power line. Leo Lavin was on duty, he reported the blowers were off, power was lost to the PLC in the Chlorination room and the SCADA system was having an issue. Everything was reset and Bruce was in contact with the SCADA Company to get the program situated. All has since been corrected.

Bruce informed everyone that the New Bridge is on hold. He was told by Jim Donaldson that they may want the WWTP to continue to pump out the holding tank at the bridge sight all winter. Bruce does not want to do this and is looking into other options.

Old Business: None

New Business: There are two applicants for the Assistant Superintendants position. Bruce will be reviewing the applications and setting up interviews.

October 17th, 2017 Bid Opening at 2:00 for Phase 3 at the Commissioner's office

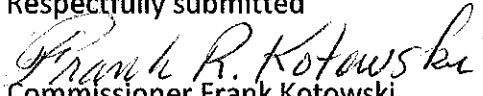
October 23rd, 2017 Special Meeting at the Commissioner's office at 10:00 to discuss Bid Openings from October 17th.

Public Input: No public was present

Non public session: The commissioner's did not go into Non Public Session

Adjournment: Commissioner Kotowski moved to adjourn at 1:00pm, Commissioner Bergeron seconded. All in Favor, motion carried unanimously.

Respectfully submitted


Commissioner Frank Kotowski

Clerk