

**Hooksett Sewer Commission
November 21, 2017
Minutes**

INITIAL	COMMENTS
B FR	

The meeting was called to order at 12:02 pm. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick, Guy Beloin, Don, Winterton, Jay (from Central water) and Kim Langlois.

Approve & Sign Minutes from November 6, 2017

Commissioner Roger Bergeron made motion to accept the November 6, 2017 minutes as read. Chairman Kotowski seconded. Motion was carried unanimously.

Read Correspondence

Financial Report – Guy came in and went over the final budget for the WWTF. Commissioner Kotowski made motion to transfer the Property enhancement funds to a trust fund on a quarterly basis. Commissioner Bergeron seconded. Motion was carried unanimously.

Scheduled Appointments- 12:15pm Don Bibeau of 27 Harvest Drive RE: Turning Duplex into Condo

12:45pm- Eric Stevenson from Brox RE: Solar

Don Bibeau- Owns a duplex on 27 Harvest Dr. He wants to turn his duplex into a condo so that he can sell the dwelling he does not reside in, however he would like the Commissioners to grant him permission to not have to put each dwelling on its own sewer. Hooksett WWTF has an ordinance (2.3 Permits section F) which states the rules and regulations of a Condo. (Please see attached) Chairman Sidney Baines felt that given the ordinance that the commission could not grant Mr. Bibeau permission to not separate the sewer lines at his dwelling.

Commissioner Kotowski made motion to deny Mr. Bibeau's request, commissioner Bergeron seconded. Motion was carried unanimously.

Eric Stevenson (Brox): Eric came in per request of Bruce and the Commissioners to discuss possibly leasing or buying property that Brox owns for the Plants solar use. Eric said that they would be more than willing to work with the WWTF once we have all the information we need regarding how much land we would need etc.

Superintendent's Report-

Bridge: All set to run sewer main across the bridge however the tool they use to do so was not set up for this particular job and pipe size. So that was put on hold until the right tool can be located.

Martin's Ferry pump station: New propane tank and new fencing were installed

Main Street pump station: One pump was not running and the other was not getting power. A new part was ordered to fix the pump that is not working and daily checks are being done to make sure everything is alright.

DMR: The plant had one Ecoli violation earlier in the month that was discussed at the last meeting and 2 PH Violations. The PH violations were due to the heavy rain that we were having. Letters were sent out to the proper authorities regarding these violations.

Bruce was looking for permission from the commission to alter the unit they purchased for the tractor. A small amount of welding needs to be done to make the adjustments needed. Permission was granted.

Bruce would like to buy a new snow plow for the truck and sell the existing one that they have. The new plow would cost around \$4,000. The commission gave Bruce permission to do so.

Old Business: There was no old business

New Business:

1.Rebecca and Matthew Roma sent an email to be presented to the Commissioners regarding their current sewer bill. (The email is attached) They were looking for the commissioners to give them a credit because their toilet had unknowingly run for two days while they were away. Commissioner Bergeron motioned to give them a \$100.00 credit, Commissioner Kotowski seconded. Motion carried. Chairman Sidney Baines voted against.

2.Commissioner's decided to go back to Monday meetings instead of Tuesdays. The Date of meeting will be readdressed this June, 2018. Commissioner Bergeron motioned for the meetings to be changed back to Mondays, Chairman Baines seconded. Motion was carried unanimously.

Non Public Session: The commission did not go into non-public session

Public Input: None

Adjournment: Commissioner Kotowski motioned to adjourn at 2:15pm, Commissioner Bergeron seconded. Motion was carried unanimously.

Respectfully submitted


Commissioner Frank Kotowski
Clerk

- I. No person(s) shall maliciously, willfully, or negligently break, damage, destroy, uncover, deface, or tamper with any structure, appurtenance or equipment that is part of the POTW.

2.3 PERMITS

- A. No person(s) shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer or appurtenance thereof without first obtaining a written permit from the Board.
- B. There are three (3) classes of building sewer permits.
1. Residential - Application to Superintendent.
 2. Commercial - Application to Board except for change in ownership in which case to Superintendent.
 3. Industrial - Application to Board except for change in ownership in which case to Superintendent.
- C. In all cases, the Owner or the Owner's Agent shall submit an application form furnished by the Sewer Commission Office. The permit application shall be supplemented by any plans, specifications, or other information considered pertinent in the judgment of the Superintendent. A minimum permit and inspection fee for a residential, commercial, or industrial permit under this Article shall be paid to the Sewer Commission Office at the time the application is filed. Fees for additional inspections required by the nature of the application or construction shall be payable in advance but, in any event, prior to the physical connection of the sewer service to any public sewer. Permits shall not be transferred or reassigned. Permit fees as provided in Appendix D and Appendix D of these ordinances.
- D. There will be no final sign off of any unit until all fees have been paid to the Hooksett Sewer Commission.
- E. All costs and expenses incidental to the installation and connection of the building sewer shall be borne by the Owner(s). The Owner(s) shall indemnify and hold harmless the Board from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer when the Owner(s) or their Agents perform such work.
- F. A separate and independent sewer service shall be provided for every dwelling unit which is, or is intended to be, under separate ownership (i.e., Condominium, Town House, or any unit which there is a separate title to the dwelling unit). An exception is where one building stands at the rear of another on an interior lot and no private sewer is available, or could be constructed. The front building sewer may then be extended to the rear building and the whole considered as one building sewer, but two separate dwelling units. The Board does not and will not assume any obligation or responsibility for damage caused by or resulting from any such single connection aforementioned.

Hooksett Sewer Dept.

From: Rebecca Roma [rebeccaroma910@gmail.com]
Sent: Friday, November 17, 2017 2:03 PM
To: hooksewerbill@comcast.net
Subject: Attention to Linda!

To the Board or Sewer Commissioners,

My husband and I's sewer water bill was much higher than usual this past quarter. While we are away on vacation in July, someone came over to water our flowers and used our toilet. However, the handle stayed up and the water continued to run through our toilet for two days without anyone there. Luckily, someone noticed the spike in our water usage and called us while we are on vacation. We had one of our friends come over and fix the handle right away. My husband spoke with someone on the phone at the time and they were going to make a note of it in the system, however after speaking with Linda on the phone that was not done. I am writing to ask for a one time grace period for this incidence. Our water sewer bill is usually around 170\$ and this bill was \$283.80. We would greatly appreciate your understanding.

Thank you very much,

Matthew and Rebecca Roma
6 Kennedy Drive
Hooksett Nh, 03106

You can reach us at 603-722-8249 with any questions.

Happy Thanksgiving!