

Hooksett Sewer Commission
December 18, 2017
Minutes

INITIAL	COMMENTS
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The meeting was called to order at 12:00pm. Present were: Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick, Guy Beloin and Kim Langlois.

Approve and Sign Minutes from December 4th, 2017

Commissioner Roger Bergeron made motion to accept the December 4th, 2017 minutes as read. Commissioner Frank Kotowski seconded. Motion was carried unanimously.

Commissioner Frank Kotowski made motion to accept the December 1st, 2017 minutes from the T-Buck construction Phase 3 meeting. Chairman Sidney Baines seconded (Commissioner Roger Bergeron was excused from said meeting) Motion was carried unanimously.

Approve and Sign Manifests

Read Correspondence

Financial Report- Guy came in to give a brief overview of the WWTF account balances. Guy also mentioned to the Commissioners that the auditor will need the Commission to sign off on the audit paper work once it is completed.

Scheduled Appointments: There were no scheduled appointments

Superintendent's Report: The Main street pump station is still having problems. The controller that Bruce purchased to try and fix the issues came in Friday December 15th, Bruce will be installing it Wednesday December 20th. Bruce also asked the Commission their permission to have Don Graves come out and look at the pump station and see if he can pin point what the issue may be. Don has done work with the Main Street pump station in the past and is familiar with how it works. Bruce would like the get an estimate of what it may cost to modernize the pump station and will present this to the commission at the next meeting. The Commissioners gave Bruce permission to do as he requested.

The WWTF's old plow was sold on Craigslist for \$2500.00. Bruce and John facilitated the sale on December 17th, 2017. The cash and Bill of sale was given to Linda.

Work on the Bridge continues. There are fourteen seams that need to be beaded within the sewer line at the bridge, four have been completed. Bruce is keeping updated on the progress.

Bruce wanted clarification that the Commissioners gave the Plant permission to weld and alter all the accessories as needed, including but not limited to the brush hog and plow that the plant has for the tractor. Bruce had brought this matter up to the Commissioners at the November 21st, 2017 meeting but did not feel as if it was clear in the minutes as to what he was requesting. Commissioner Frank Kotowski made motion to amend the read and approved minutes from November 21, 2017 to show the commissioners have given Bruce their approval to the above matter. Commissioner Roger Bergeron seconded. Motion carried unanimously.

Old Business: Linda will be on Vacation starting Friday December 22, 2017 and will be returning January 4, 2018.

New Business: The next Commissioners meeting will be on January 8, 2018. Chairman Sidney Baines requested that Bruce contact DES and set up a meeting to discuss licensing for Operator 3. The commissioners would all like to have a better understanding of the process as a whole and feel that with the way things currently are with the licensing it makes it difficult for The Hooksett Sewer Commission to know how to compensate Plant employees with the upgrading of licenses.

Non- Public Session: The Commission went into Non-public session at 12:55 pm per RSA 91 A3 section 2C. They came out of Non-Public session at 1:05pm, no decisions were made.

Public Input: There was no public input

Adjournment: Commissioner Kotowski motioned to adjourn at 1:06pm, Commissioner Bergeron seconded, motion was carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski
Clerk

**Addendum
November 21, 2017
Minutes**

The Commissioners grant the Plant permission to weld and alter all the accessories as needed, including but not limited to the brush hog and plow that the plant has for the tractor.

HOOKSETT
SEWER DEPARTMENT
DATE RECEIVED *12-25-17*

INITIAL	COMMENTS
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<i>RB</i>	