

**Hooksett Sewer Commission
February 12, 2018
Minutes**

INITIAL	COMMENTS
B	
R.B.	
FRK	

The meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick, Guy Beloin, David Scarpetti, Don Winterton and Kim Langlois.

Approve and Sign Manifests

Approve and sign minutes for February 5, 2018

Commissioner Roger Bergeron made motion to accept the February 5, 2018 minutes as read. Commissioner Frank Kotowski seconded. Motion was carried unanimously.

Read Correspondence

Financial Report: Guy came in and gave a brief overview of the balances in the Sewer accounts. Guy asked the commissioners to transfer funds from the trustee account to the sewer checking account to cover the Phase 3 Plant Improvements. Commissioner Frank Kotowski made motion to transfer \$250,586.64 from the trustee account to the Sewer checking account. Commissioner Roger Bergeron seconded. Motion was carried unanimously.

Scheduled appointments: 12:30pm Paul Maurais RE: Subdivision

Paul Maurais: Back in 2005 Paul Maurais paid \$42,000 to have 14 lots connected to sewer. He came in to ask the Commission if he did not connect or use all 14 lots as originally planned if he could be reimbursed. The answer to this question was no, however he paid for a certain amount of sewer capacity for the 14 lots. He was told he could sell the remaining sewer capacity if he wanted. Mr. Maurais was satisfied with this answer and no further discussion was had.

Superintendent's Report: Bruce informed the commissioner's that the electrician came out and put the two ceiling fans in the garage as planned. Bruce feels that they are working well at keeping the warm air down. The thermostat in the chlorine room was old and rotted out due to the long term exposure of the chlorine, so it was replaced with a new one.

There is an issue with the Nitrate pump in Chemical Building #2, the alarm/pump would not work. Bruce stated that an electrician will need to come out to access what needs to be done to fix it, the electrician says it sounds as if the variable frequency unit is starting to go from what Bruce told him.

The one ton dump truck body will not work when it is cold outside. Mike Desaulniers (Plant Employee) has a lot of experience working on this type of stuff and was able to pin point the problem and come up with a solution to fix it.

Old Business: The commissioners once again discussed the releasing of the funds for Lilac Bridge. The Commissioner's made a motion at the last meeting to give the funds back to the town with a letter of reassurance from them that we will not be held responsible if anything goes wrong with the sewer and that our workers will be reimbursed if they put time in at the bridge after the funds are returned. However Bruce wanted to discuss the concerns he has with giving the funds back to the town before all the work is completed. Some of his concerns are the manhole covers are not yet up to grade, the fact that the road near the bridge isn't completed yet, some of the expansion joints are not working correctly and could cause blockage and Bruce would also like to TV the lines in April to make sure everything is working correctly. Bruce feels that we should hang onto the money dedicated for the bridge at least until then. He is also concerned that it may become difficult to get reimbursed for work that still needs to be completed at the bridge. Commissioner Bergeron asked if the contractor for the bridge has a list of the things that still need to get done, Bruce said that he does. Chairman Sidney Baines reiterated the point of wanting a letter of reassurance from the

town before any funds are returned, he would like the commission to talk with the town and find out what their plans and thoughts are.

Dave Scarpetti came in to talk about any progress made in the Engineering study being done to connect the sewer to 3A. The Commissioners would like to have TF Moran come in and present their bid proposal to the board as did the other two companies. Bruce is going to try and set up this meeting for Friday February 16, 2018.

Bruce suggested having a third party like the Town Engineer look over the three bid proposals and see what he thinks. All three bid proposals are a little different and he would like a better understand from someone with experience on what they think we are getting and who we should possibly go with. The commissioners agreed with this and supported Bruce having the Town Engineer read over the three bid proposals.

New Business: Next Commissioner's meeting is March 5, 2018

Non-Public Session: The commission did not go into non public session

Adjournment: Commissioner Frank Kotowski made motion to adjourn at 1:13pm. Commissioner Roger Bergeron seconded. The motion was carried unanimously.

Respectfully Submitted,



Frank Kotowski

Clerk