

Hooksett Sewer Commission  
May 21, 2018  
Minutes

INITIAL	COMMENTS
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This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Superintendent Bruce Kudrick, Don Winterton and Kim Langlois. Commissioner Roger Bergeron was excused from this meeting.

**Approve and Sign Manifests**

**Approve and sign minutes from May 7, 2018:**

Commissioner Frank Kotowski made motion to accept the May 7<sup>th</sup> minutes as read. Chairman Sidney Baines seconded. The motion was carried unanimously.

**Read Correspondence**

**Financial Report:** None

**Scheduled Appointments:** None

**Superintendent's Report:**

The Plant has had no violations. Bruce received the States Energy Efficiency draft audit report that they did on the Plant last year. He will look over it and report to the commission at the next meeting.

**Bridge:** There are a few things that need to be done at the bridge that were found at the final inspection. All the manholes need to be cleaned. There are "shelves" on the inside of the manholes that have collected concrete on them and they need to get cleaned off. They need to block the flow and one invert needs to be fixed. Other than those few check list items the bridge is complete as far as the sewer is concerned.

**Borings:** The borings are going in at the river. The west side of the river is done the east side still needs to be completed. Bruce figures we will know the findings in about two weeks.

**Windows/Railings:** The two bay windows in the front of the Commissioner's office are fixed. There was a lot of rotten wood, damage and carpenter ants. Everything with the windows is complete but the back of the building is on hold until the family of robins that has made a nest on the back deck are gone. The deck needs to come down, the carpenter is going to give us an updated estimate on what it will cost to take down and rebuild a smaller deck. Bruce is waiting to hear back on how much it will be for the metal handrails and when those will be ready to be installed.

**Roof:** The main roof on the original building down at the plant needs to be completely replaced. The part that was already scheduled to be fixed is underway now. Bruce was given an estimate of

\$14,000.00 to do the whole roof. The commission would like for Bruce to schedule the remainder of the roof that needs to be fixed for next year.

**SNHU:** Bruce is still waiting on a satisfactory response from SNHU regarding the Acid Neutralization system that they are putting in at the New Engineering Department. Chairman Sidney Baines told Bruce that if we do not get any information soon to contact the state and see if they can assist us with this.

**TBUCK:** TBuck is going to attempt to move disks into the new tank today down at the plant

Sewer Back up at West River Road last week. The insurance company has been contacted and they are handling it

**Old Business:** None

**New Business:** Next meeting is June 4<sup>th</sup>, 2018. There is a Town meeting on Wednesday May 23<sup>rd</sup> at 6:00pm.

**Non Public Session:** None

**Public Input:** None

**Adjournment:** Commissioner Frank Kotowski made motion to adjourn at 12:47pm, Chairman Sidney Baines seconded. Motion was carried unanimously.

Respectfully Submitted,



Frank Kotowski

Clerk