

Hooksett Sewer Commission  
Minutes  
July 16, 2018

| INITIAL | COMMENTS |
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This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Turk Bairam, Superintendent Bruce Kudrick, John Clark, Jay from Central water, Rick Blackwelder and Kim Langlois.

**Approve and Sign Manifest**

**Approve and sign minutes:** Commissioner Kotowski made motion to accept the July 2<sup>nd</sup> minutes as read, Commissioner Bairam seconded. All in Favor. The motion was carried unanimously. Commissioner Kotowski made motion to accept the July 2<sup>nd</sup> workshop minutes as read. Chairman Sidney Baines seconded. All in favor. The motion was carried unanimously.

**Read Correspondence**

**Financial Report:** None

- Scheduled Appointments: 12:15pm:** Jr. Ouellette RE: Cleanout Waiver
- 12:30pm:** TBuck Progress Meeting (Cancelled)
- 1:15pm:** Berry Hill

**Jr. Ouellette:** Mr. Ouellette is building his personal residence at 9 Post Road. It is required that all new construction have a backflow preventer installed. Mr. Ouellette is looking for a waiver of that requirement because his property is 50-75 feet above the sewer. If he had to have one installed it would be under his driveway. Bruce was fine with him not having one because of the elevation; the house is far above any threat. Commissioner Frank Kotowski made motion to waive the backflow preventer for 9 Post Road. Commissioner Bairam seconded. All in favor. The motion was carried unanimously.

**Berry Hill:** Ron McLaren was in to see the board regarding Berry Hill. Ron wants to finish Lilac Street and Strawberry Street (18 properties) and come back in the spring of next year for the remainder of the units. Bruce and Rick were concerned with the discrepancies on the plans of elevation for the water and sewer. There has to be 18 inches between the water and sewer (with water being above sewer). The engineer does not want to have to halt work on the project to resubmit plans. He is asking that he be allowed to finish the 18 properties on Lilac and Strawberry Street and he will resubmit plans for the rest of the development when they are ready to complete it. The Commission is willing to allow him to continue with the remaining 18 properties but requested he resubmit plans by May 1, 2019 for the remainder of the project (Mulberry and Magnolia Street). Commissioner Frank Kotowski made motion to approve the completion of Lilac and Strawberry Street but no further consideration by the board will be given to this project until they have corrected and updated the grading utility profile for sewer and

water from manholes 19, 20 and beyond. Commissioner Bairam seconded. All in favor. The motion was carried unanimously.

**Superintendent Report:**

**DMR:** Bruce showed Commissioner Bairam what his monthly DMR report looks like and gave him a brief history of why he has to send them out and what they include.

**76 Granite Street:** The Resident of 76 Granite was installing a patio in his backyard when he broke the sewer line. There is sewer out front of this residence however it being an older home built back in the 60's before there was a Sewer commission, it was discovered that the sewer connection for this home is in the backyard. It is only two feet deep and runs about 225 feet. Bruce had to have a TV crew come out and snake the lines so they could see what kind of condition the sewer line was in. Bruce informed the home owners that they may want to start putting money aside to connect to the newer sewer available in the front of their residence and discontinuing use of the old sewer line.

**Bridge:** Everything on the sewer punch list for the bridge is complete.

**Richardson Electric:** Richardson Electric is going to be doing preventative maintenance down at the plant. They will clean, repair and inspect all electrical to make sure everything is functioning correctly. The cost for this service is \$5,230.00.

**Rick Blackwelder:** The commission would like Rick to coordinate with Bruce and do any and all record keeping for the Hooksett Sewer Commission regarding the river crossing.

**Vacation:** Bruce will be on vacation from July 21<sup>st</sup> through the 28<sup>th</sup>.

**Old Business:** None

**New Business:** The next commissioners meeting will be August 6, 2018

TBuck Progress meeting scheduled for August 6, 2018 at 12:30

Originally it was thought that Berry Hill was going to request a bond reduction. This did not come to fruition so the bond stays as it is.

**Non Public:** At 1:40pm Commissioner Kotowski made motion to go into non-public session under 91-A:3 II(a). Seconded by Commissioner Bairam. All in favor. Motion carried unanimously.

At 2:08pm Commissioner Kotowski voted to come out of non-public session. Seconded by Commissioner Bairam. All in favor. Motion carried unanimously.

Based on favorable evaluations a 2% increase will be given to Mike Desaulniers, Leo Lavin IV and Brian Towle.

**Public Input:** None

**Adjournment:** Commissioner Frank Kotowski made motion that the meeting adjourn at 2:10pm, Commissioner Bairam seconded. All in favor. The motion was carried unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'F. Kotowski', with a stylized flourish extending to the right.

Frank Kotowski

Clerk