

Hooksett Sewer Commission  
Minutes  
October 1, 2018

INITIAL	COMMENTS
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This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Superintendent Bruce Kudrick, John Clark, Guy Beloin, Town Councilman Don Winterton and Kim Langlois. Commissioner Frank Kotowski was excused from this meeting.

**Approve and Sign Manifest**

**Approve and Sign Quarter 4 Billing Warrant**

**Approve and Sign minutes from September 17, 2018 meeting.** Commissioner Richard Bairam made motion to accept the September 17, 2018 minutes as read. Chairman Sidney Baines seconded, all in favor. The motion was carried unanimously.

**Read Correspondence**

**Financial Report:** Guy came in and gave a brief overview of the Sewer Commission's accounts. The auditor is due in on Thursday October 4, 2018.

**Scheduled appointments:** 12:30pm TBuck Progress meeting RE: Phase 3 Plant Improvements  
1:30pm Economic Development Committee RE: Promoting Connection to sewer at 3A.

**TBuck:** Please see the attached Agenda minutes for attendees. This meeting serves as a communication between the Commission, TBuck and Underwood Engineering. Chairman Sidney Baines made motion to accept change order #4 in the amount of \$5,141.45. Commissioner Richard Bairam seconded, all in favor. The motion was carried unanimously. There will be a wrap up meeting November 5 2018 at 12:30pm.

**Economic Development Committee:** Dave Scarpetti, Alden Beauchemin and Matt Barrett came in to talk to the Commission regarding what steps are next in attaching the sewer to 3A. The river crossing is complete, the pump station design is done and off to the state for approval. Once approval is given the pump station will need to go out to bid. The Economic Development committee would like to help promote the connecting of businesses to the sewer. Discussion was had on the best way to do this.

**Superintendent's Report:**

**Bridge:** Bruce TV'd the sewer lines over at lilac bridge. Other than some rust on the expansion joints everything looked good.

**Pump Station:** The main street pump station needs a new probe called a Yeotrode. This probe costs \$3775.00. Bruce was asking the commissioners permission to go ahead and order it. Commissioner Richard Bairam made motion to buy the new Yeotrode at the cost of \$3775.00. Chairman Sidney Baines seconded, all in favor. The motion was carried unanimously.

**D.O.T Shed:** Bruce received a call from Central Water. The D.O.T had plans to put a shed up to store their Sander in, right behind Central water. Bruce went out to inspect the area and found that where they were planning to build the shed they would have been right on top of the sewer lines. The D.O.T is currently looking for a new location.

**Asset Management:** The tablet that was ordered for the Asset Management Program is in

**Easements:** All sewer easements have been cleared and cleaned

**Old Business:** Quarter 4 Billing goes out October 1, 2018. New sewer rates are in effect for Quarter 1, 2019 billing.

**New Business:** Next Commissioners meeting is October 15, 2018  
The office is closed Monday October 8<sup>th</sup> for Columbus Day

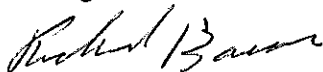
**Non-Public Session:** The commission did not go into non public session

**Public Input:** None

**Adjournment:** Commissioner Richard Bairam made motion to adjourn at 2:00pm. Chairman Sidney Baines seconded, all in favor. The motion was carried unanimously.

Respectfully Submitted,

Richard Bairam  
Acting Clerk



**Hooksett Sewer Commission  
Hooksett, NH  
Phase III Capital Improvements**

**Construction Progress Meeting No. 07 Agenda**

**12:30 p.m – Monday, October 1, 2018  
Hooksett Wastewater Treatment Facility**

<u>Attendees</u>		<u>Representing</u>
Sid Baines	Chairman	Hooksett Sewer Commission
<del>Frank Kotowski</del>	Commissioner	Hooksett Sewer Commission
Turk Bairam	Commissioner	Hooksett Sewer Commission
Bruce Kudrick	Superintendent	Hooksett Sewer Commission
Kim Langlois	Clerk	Hooksett Sewer Commission
Margaret Blank, PE	Senior Project Engineer	Underwood Engineers
Terry Buck	Owner	T. Buck Construction, Inc.
<del>Mark McPheters</del>	<del>Project Manager</del>	<del>T. Buck Construction, Inc.</del>
Tim Cunningham	Superintendent	T. Buck Construction, Inc.
Dan Dudley	Construction Review	NHDES

**PROJECT SUMMARY**

<b>Contract Start Date:</b>	<b>May 7, 2018</b>
<b>Substantial Completion:</b>	<b>September 2, 2018 / 120 days.</b>
<b>Final Completion:</b>	<b>October 2, 2018 / 150 days.</b>
<b>Contract Time Elapsed:</b>	<b>149 days / 124% to substantial completion (as of meeting date).</b>
<b>Contract Amount:</b>	<b>\$634,670.84</b>
<b>Amount Billed to Date:</b>	<b>\$586,859.02 / 93.0% (Pay Req # 6)</b>

**NEW BUSINESS**

**1. Contact List**

No changes.

**2. Submittals**

Current submittal log attached.

- Reviews outstanding.
- None.

- O&M Manuals.
  - Blowers
  - Chemical feed pumps – included with shop drawing submittal.
  - Chemical tank mixer – **to be submitted**
  - VFDs – **to be submitted**
  - Slide gates – **to be submitted**

### 3. Request for Information

None outstanding.

### 4. Work Completed to Date

Completed since Project Meeting No. 6:

- Sludge pipe lining and repair completed.
- Pump room modifications completed.
- Startup instrumentation and PLC/SCADA programming.
- Media transferred back to IFAS Train 2; 30% fill fraction in all four IFAS tanks.

### 5. Schedule of Work for the Next Two Weeks

- **T. Buck to provide updated schedule (required for each progress meeting)**
- Weir plate installation.
- Splitter box modifications (addition of stop gate)

### 6. Change Order Items

- CO #4 –
  - Modifications to screen support legs - \$2,401.20.
  - Relocate small electrical box for NRCY leak detection in electrical/blower room - \$1,716.75.
  - New ambient temperature sensor in Electrical/Blower Room - \$1,023.50.
  - Total: \$5,141.45
- Pending change order items
  - Splitter box modifications.
    - May require additional contract time.
    - Height of gate – 34” or 40”.
  - New mini-split AC unit in Electrical/Blower Room – 3 Ton.
  - New suction pressure gauge on blower intake.

### 7. Payment Request Status

- Payment request No. 6 submitted UE for review.

**8. Construction Issues**

- Timer for chemical storage tank mixer. Specs call for this programming by LCS.
- **Ayer to reinstall flood float switch in magnesium hydroxide containment area.**

**9. Other**

- Full-scale pilot test – planning meeting scheduled for October 16.
- **What size filter on blower suction? UE to email Bruce.**

**The next progress meeting will be held at the Hooksett Wastewater Treatment Facility on:**

**Monday, October 1, 2018 at 12:30 p.m.**

Copies to: Margaret Blank – UE; Donald Winterton – Hooksett Town Council; Dave Cloutier – NHDES.